

ANNUAL MEETING

GRACE AND HOLY TRINITY CHURCH



FEBRUARY 5, 2017

9:45 A.M.

Dear Members and Friends of Grace and Holy Trinity Church,

We have completed another amazing year of mission and ministry at GHTC. I am grateful to all those who have given so generously of their time, talent and treasure. And I want to especially thank this year's Vestry class: Sandra Hartley, Richard Hazlegrove, Mike Joyce, Beth McClelland and Saint Pinckney. It has been a joy to work with these folks.

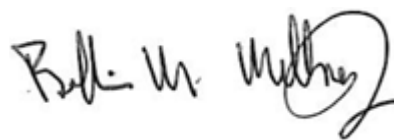
Sometimes, when churches complete a major effort, like a building program, the work of the parish falls off – there is a dead period. Not so at GHTC. We adopted a strategic plan so that we would put our facilities and the talents of every member to work immediately and in a focused way. It was perfect timing for us to have these conversations, adopt a plan, and to set our goals for the next few years. We truly are hearing and responding to God's call.

The implementation of the strategic plan is at the top of the Vestry agenda each month and a number of groups are working throughout the parish to move the plan forward. There are three main areas to the Plan.

- 1) The Spiritual Journey...We are supporting every member's faith journey, with a special focus on our senior members.
- 2) Children, Teens, and 20s and 30s... From birth through young adulthood, we encourage faith and empower action in the name of Christ.
- 3) Breaking the Cycle of Poverty in Richmond...Our goal here is not simply to alleviate the results of poverty, but to help people move to economic stability.

You can read inside this report on the progress that has been made. I am grateful for all the work that has been accomplished and look forward to meeting the goals this church has set out for itself.

Glory to God whose power, working in us, can do infinitely more than we can ask or imagine: Glory to him from generation to generation in the Church, and in Christ Jesus for ever and ever.



The Rev. Bollin M. Millner, Jr.

LETTER FROM THE REV. KIMBERLY RIENHOLZ

ASSOCIATE PRIEST

To the Parish of Grace and Holy Trinity Church,

Thank you for calling me as your Associate for Service, Campus Ministry, and Pastoral Care. It has been my honor to serve along-side you for the past 17 months. The Rector has asked me to touch on the new things which have occurred in the ministries which I oversee in regard to the fulfillment of the strategic plan. There are so many things that I could share in addition to these aspects, but this provides a snapshot of my time at GHTC thus far. I cannot wait to see what the Holy Spirit does in our common life in 2017 and beyond.

On a personal note, please let me thank you for the love and grace which you have outpoured to my family. In the past year we have fully transitioned to Richmond. Andrew searched for and received his own call at The Church of the Epiphany. Audrey has grown in faith and love, and Owen was born. It has been amazing to be part of a community of faith which has allowed for and accepted all of these transitions with all that it means in relationships and in our spiritual journey as a family and as individuals. Thank you.

Your Sister in Christ,

The Rev. Kimberly Reinholz

Red Door Service Ministries:

We average 108 meals per week at an average cost of \$1.95 per meal. We have been able to provide balanced healthy complete meals because of the cooperative relationship which we forged with VCU's Ram Pantry where we gleaned fresh organic produce from the student-faculty-staff food bank which would go bad between Thursday and Tuesday when the pantry would reopen. This was a successful coordinated effort until October, 2016, when the RAM Pantry no longer received donations from Relay Foods. We are currently investigating other possible partners to provide fresh donated produce to supplement our meals.

We had 497 requests for prescription assistance. In 2016 we adjusted our prescription assistance requirements so that we only write assistance checks to fill non-narcotic prescriptions filled through MCV pharmacy. This is because in June / July our requests topped out at over \$4000 in one week so we partnered with Daily Planet and Brigade Health (formerly the Fan Free Clinic) to provide better solutions for our guests and to remain in our budget of \$400.00 per week. Since the change in policy went into place we have been able to focus our efforts and respond to the needs of those in our neighborhood more effectively.

We also engaged many students and student groups with our Red Door ministries most notably Circle K who coordinated our clothing closet for Spring 2016.

Red Door Ministry also includes under its umbrella, the grants committee which this year instituted an application process for community grants. The grants committee is dedicated to providing support for community programs which promote the strategic plan including a grant from the 1618 Fund which is focused on early childhood development. This year that grant was given to the YWCA for their early education initiatives.

Episcopal Campus Ministry

In January we welcomed our brother Brent as a baptized Christian at Grace and Holy Trinity- this was a first for me as he was my first adult baptism. Other exciting pieces of ECM in 2016 included having musician Jake Adams become our accompanist for the Port of Grace Service; bringing Seminarian Sarah Kye Price on board who acts as a liaison between campus and congregation; hiring Emily Bennett and Merin Duke as campus ministers; and becoming increasingly active in the Interfaith Campus Ministry Association. Through ICMA we were able to build relationships with the Muslim student Association and Jewish student life and invite Dr. Damaj and Rabbi Friedman to lead Sunday adult forums. We strive to strengthen these relationships in 2017, and look forward to sharing all the new adventures with you as the 2016-2017 academic year unfolds. In an effort to fulfill the integration aspect of the strategic plan which includes campus ministry we have continued the program formerly known as “Cooking with Jesus” relaunched as “Feed My Rams” as a ministry of hospitality run by awesome chefs and cooks who feed our hungry VCU students weekly after Sunday night's Eucharist.

International Missionary Society

The International Missionary Society continues to minister to our brothers and sisters in Belize with two trips completed in 2016. For facts and figures on the trips please see the information submitted by Missionary Society chair Beth McClelland. This year we faced some unexpected challenges around the Zika virus which lead us to consider our requirements for travel health advisory. We started working towards accreditation as an officially sanctioned student trip with VCU as an alternative spring break for undergraduates, and as a service learning opportunity for students in the School of Oral Health. We are working at establishing a calendar and budget which we can use annually moving forward, and have forged a solid working relationship with Witte Travel who has been coordinating group mission and pilgrimages for church communities for more than 40 years.

NOTE FROM GHTC'S SEMINARIAN:

It has been my sincere pleasure to be welcomed into the GHTC community as a seminarian intern as a part of my formation for ordained ministry in the Diocese of Virginia. As many of you know, I am enrolled in the low-residency Master of Divinity program at Church Divinity School of the Pacific in Berkeley, CA (our west coast Episcopal seminary) and reside here in Richmond where I am a full-time faculty member at VCU in the School of Social Work. Since joining you in September, I have had the joy of working with many parish ministries and beginning to know this congregation in greater depth. During the approximately 12 hours/week that I spend serving and learning at Grace and Holy Trinity, I have been deeply engaged in Friday's Red Door ministries as part of the team of volunteers preparing a hot meal for our neighbors experiencing homelessness, as well as one of the pastoral leaders of the Healing Prayer service offered each Friday at 12:30. This has been a heartfelt and transformative ministry, living into the depths of our Baptismal Covenant to seek and serve Christ in all persons, respecting the dignity of every human being. I have learned so much from our faithful parish volunteers, as well as the connections this program provides to Campus Ministry and the individuals and groups from VCU who come in to help as well. The closing of Monroe Park also offered me a time to step deeply into pastoral care and support for those living unhoused and/or who relied on the park as a daily community gathering space. I've been spending time with those whom we serve, as well as with area churches and social service providers to build stronger linkages between programs and address gaps in services for those in need. The importance of initiatives such as our leadership in developing a Circles USA chapter has been highlighted for me through these efforts, and I'm pleased to be able to lend my support and learning to this initiative as well.

I have deeply appreciated getting to know the parish across Sunday services when preaching and participating in the liturgy, through singing with our choir, at our parish retreat at Shrinemont and by attending and learning together in faith formation programs on Sundays and during the week. Having spent some time immersing into GHTC's parish life and ministries this Fall, I am looking forward to many continued opportunities for shared ministry which will certainly emerge through worship, learning, and outreach together over the next two years.

With gratitude for this shared time of ministry,

Sarah Kye Price

THE SPIRITUAL JOURNEY AT GHTC

Growing and enriching our spiritual lives is essential for a healthy and lifelong faith—for us as individuals and certainly as the goal for a vibrant congregation. To that end, the Vestry chose “Spiritual Journey” as one of the three primary goals of Grace and Holy Trinity’s strategic plan. Yet the kind of planning that encourages a spiritual journey is not the same as organizing a committee or outlining a series of concrete projects or tasks. How could this important goal make sense in the structure of GHTC’s parish organization?

After quite a number of initial meetings and discussions, it seemed most practical to make Spiritual Journey’s task more one of providing resources and oversight, with its home in the Adult Education Committee. That made sense, because spiritual life is something that Christians of all ages and stages must spend our whole lives dealing with, and other groups were tackling Christian formation for our younger members.

This last year a number of Sunday Forums have had spiritual themes like exploring Islam and Judaism, Advent Bible Studies, the Liturgical Calendar, Faith and Physics, Saints of the Church. In addition to Forums, a variety of other offerings have also had topics related to the spiritual life, for example: the 4:00 Sunday afternoon meditation service and yoga, praying in color and different forms of prayer, our mission trips to Belize, the midweek Study of the Psalms, the parish service projects, or Friday’s Red Door Ministries. These and so many more made us decide to begin a list of activities with potential to strengthen spiritual life. When we did we were amazed. Some of these were already part of GHTC, but the list below gives you some idea of the kind of riches that lie ahead. Read over this inventory, and don’t forget to add your own ideas as well

Prayer / Meditation

Centering prayer
Silent meditation and mindfulness techniques
Silent prayer alone or with others
Saying The Daily Office (Morning, Noonday, or Evening Prayer, Compline)
Intercessory Prayer (praying for others)
Devotional Bible Reading alone
Praying with icons or other images
Praying with the Book of Common Prayer
Learning to listen to God

Exploring Spiritual Dimensions of Issues

Achievement, Competition, and Christianity
Racism
Living sanely in a world of consumerism
Environment and creation
Poverty, justice, & Christian vocation
Christian faith and health / healing
Peace and the rat race
Dealing with depression
Learning to deal with stress
Finding time for the spirit and prayer

Bible & Theological Study

Group Bible Study
Classes on contemporary topics and Christian faith
Scripture study techniques (e.g. *Lectio Divinia*)
Relating faith to daily life
Understanding my life as ministry
Asking and exploring faith questions
Reading about spiritual topics or ideas

Practices Aiding Spiritual Life

Guided retreats
Walking Meditation or using a Labyrinth
Journal writing
Serving those in need
Yoga

The Arts & Spirituality (with “practices” above)

Singing hymns or listening to music
Reading or writing poetry
The Fine Arts (Visual, Dance)

Worship

Exploring other worship practices
Using Prayer beads or Anglican rosary

Respectfully submitted, Judith Carlson and Sandra Hartley, Vestry Representatives, Spiritual Journey

Boomers and Better

As part of the GHTC strategic plan, a 10-member task force was formed focusing on offering programs and activities that will help keep older parishioners involved in the church. The Vision of the Boomers and Better initiative is to fully integrate members 55 years of age and older into the church body and keep them viable as a group. Our mission is to offer a supportive network for believing seniors where they receive close Christian fellowship and opportunities to worship and serve the lord.

The initiatives for 2016 included:

- Establishment of a database for the approximately 350 GHTC members 55 years of age and older;
- collection of data from this group regarding their personal interests in specific activity/programming areas;
- identification of ongoing intergenerational service opportunities at the church;
- special mailings to this population regarding special events with offers to provide transportation services;
- identification of contacts in the Region 10 churches regarding coordination of services for this age group;
- investigation of special local tour opportunities of possible interest to this population; and
- establishment of a communication network for well-being checks.

Boomers and Better Survey

The task force developed and distributed a survey that invited members 55 years of older to rate their personal interest from a list of 16 activity/programming areas. The survey was made available on-line through the GHTC website and in paper form at the services during the summer 2016. The results from the 50 respondents to the survey is helping establish programming priorities for the future. The four activities of greatest interest to the respondents were community service, art and music activities, local and regional group tours and intergenerational service opportunities.

Special Invitations to Events

Special invitations were printed and sent to the members on our database for a concert at the church in November 2015 and to a special member tour of the new VCU Cabell Library this past November. The task force provided transportation to the November 2015 concert for members who needed special assistance. Organized by the task force, the member tour of the VCU library personally led by the VCU Director of Libraries, was attended by 30 parishioners.

Partnership with Youth Ministry

In response to the high interest level in intergenerational activities together with interest in assistance with personal computer devices, the Boomers partnered with the Youth Ministry to offer a technology tutorial in October. Parishioners received “expert” advice from the youth regarding email, text messaging and social media options. This popular event will be repeated in 2017.

Looking Ahead

In addition to the continuing intergenerational partnership with the Youth Ministry for future technology tutorials, the Task Force has committed to assisting with the 2017 Summer Camp on the Hill, organization of local and regional tours, the GHTC Day of Service, and continued communication with the Boomers population.

Respectfully submitted by Chuck Bleick

CHILDREN, TEENS, 20s & 30s

Children & Teens:

2016 was a year of reflection, vision, and opportunity for GHTC's programs for children and teens. We started the year having gathered important feedback about our programs from parishioners during the strategic planning process the previous fall. The Christian Education team reviewed this data and created a vision and goals for Christian Formation, which were presented to the Vestry and included in GHTC's strategic plan in the early months of the year.

This plan highlighted three areas of focus for Christian Formation at GHTC - all programs for children and teens will be designed to *Educate, Serve* and/or *Connect*. As we got to work, these goals served as a guide for evaluating our existing programs and planning for the future. The following are examples of programs offered of 2016 that fell into one or more of these categories.

Educate:

As trends in learning and worship evolve across the country, we have decided to review our current Christian Education programs *while* planning for the future. Much of what we currently offer is meaningful and valuable. At the same time we feel it is important to consider the needs of today's busy families and look for ways to adapt, if possible. That said, we remain committed to encouraging regular engagement in worship and spiritual formation, and offering opportunities for fellowship that bring our faith community together.

Godly Play was offered every Sunday throughout the calendar year and Sunday school for pre-school through 8th grade was led each week by a terrific team of volunteers. In addition our GHTC Youth Group met each Sunday morning, led by our Youth Ministry Assistant and volunteers. Our Sunday morning programs focus on the Bible, stories of faith and traditions that serve to shape young people as they grow and learn.

Serve:

As a community of faith, our GHTC members are committed to serving each other and God's people in need here in Richmond and around the world. In 2016 we introduced new service opportunities for our younger parishioners and were able to introduce them to programs they aren't normally exposed to. On Sunday mornings, our younger parishioners filled blessing bags for the homeless to take and share in the community, they gathered and bagged personal supplies for our Friday Soup Kitchen guests, and they wrote birthday cards and holiday cards to be shared with Soup Kitchen guests during celebrations.

Our Youth Group returned to Bellevue Elementary School a number of times over the course of the year to work on the school's garden, and they met at GHTC on Fridays when school was out, to serve in the GHTC Soup Kitchen. In addition, GHTC's Youth Group members traveled to Belize as a group to spend two days together in worship and fun before serving as camp counselors during the Belize Family Mission Trip in July. This was a meaningful and transformational experience for many as individuals, and without a doubt, for the group as they bonded in service to this wonderful community of 150 children!

Connect:

New in 2016, was an intentional focus on programming that connected GHTC's young people with parishioners with whom they might not usually interact. These programs included joint service projects and a "Tech Tutorial Sunday" organized with members of GHTC's Boomers & Better group. We look forward to planning more of these in 2017 and have added events with GHTC's Campus Ministry students beginning in February.

Respectfully submitted by Mary Cay Kollmansperger (staff), with Brad Telfian and Richard Hazlegrove (Vestry Representatives)

20s & 30s:

Chair

Lee Williams Drummond

Planning Committee Members

Emily Jumet Horne

Courtney MacDowell

Emily Beck Talbott

Megan King Womack

Accomplishments 2016:

- Created a Facebook page to facilitate communication with members of the group. The closed site, which features regular postings from a variety of people, has grown from only a handful of members to almost 40 since it was established in the spring of 2016.
- Acknowledged milestones in the lives of group members (births and baptisms) by sending congratulatory cards and providing meals when appropriate.
- Successfully encouraged group members to assist with church worship services, including serving as chalice bearers, ushers, lectors and greeters.
- Hosted at least one social event each quarter during 2016. The events included happy hours at local venues as well as a family potluck that included the children of group members.
- Participated in church-related volunteer projects – helping with the Christmas Ministry gift collection and organizing crafts for the children at the Christmas Ministry Party held at Peter Paul Ministries.

Plans for 2017:

- Gather research on what other local area churches are doing to support and increase the involvement of their 20s and 30s group members.
- Continue to promote and host social events and volunteer projects with the goal of increasing the number of active group members.
- Design and host at least one Bible study specifically targeted to those in their 20s and 30s.

Respectfully submitted, Paul Benson and Annette Hook, Vestry Representatives

BREAKING THE CYCLE OF POVERTY

GHTC pursued multiple avenues in its call to address poverty locally and in Belize. Whether the call is the Red Door Ministries, the International Missionary Society work in Belize or the commitment to breaking the cycle of poverty through Circles RVA, these initiatives are relationship based and grounded in our command from Jesus to love one another.

Circles RVA:

As part of the strategic plan, GHTC committed to breaking the cycle of poverty. GHTC joined community leaders, government representatives, and other faith organizations and organizations addressing poverty to find a model for Richmond to move people out of poverty. This working group searched for programs that were relationship based with proven track records in other urban settings that were designed to show measurable success in breaking the cycle of poverty. Based on research, interviews and extensive discussions with the working group, the group decided Circles USA met these requirements.

As background, Circles USA is a national organization. It has over 70 chapters in the US. The program is relationship-based and centers on a Circle Leader, someone self-identified who wants to move out of poverty. They must be in a stable living situation, and have resolved any issues that would preclude their ability to undertake a significant life changing curriculum (e.g., substance abuse issues) prior to becoming a Circle Leader. The Circle Leader attends weekly education meetings to build financial, emotional, and social resources. Through this process, the Circle Leader defines his or her goals. The Circle Leader is then paired with Circle Allies (volunteers) who support him/her on their journey to meet those goals. That support includes monthly meetings and may also include helping to access resources, navigate bureaucracies, using existing networks... whatever steps are necessary to meet those goals. It does not include individual financial support. A typical Circle 'class' starts with no more than 25 people and the entire support process lasts 18 to 24 months. Multiple classes will occur with each class in various stages of the process.

Success per the Circles metric moves the Circle Leader to income twice that of the poverty level. This is a big lift and there is an attrition rate. However, we frequently pray "with God's help."

Circles is a multigenerational approach and also works with the children of the Circle Leaders. Those monthly meetings include a meal, Circle Leader meetings with their Allies and a program for children.

This year, the implementation process started with the formation of an LLC, Circles RVA, and a temporary Board of Directors. Goodwill of Central and Coastal VA will be the fiscal agent for Circles RVA and will provide the administrative support at no cost for Circles RVA. As an established public charity, they may receive tax-deductible donations on behalf of Circles RVA.

And now the real work begins...

Volunteer opportunities abound. Volunteers can be long term as Circle Allies, or short term for meals, or one-off projects.

Opportunities for financial support for the overall program also abound. Circles RVA is in the process of raising the funds necessary to become a chapter of the national organization. In doing so, Circles RVA will have access to Circles USA's support mechanism, proven systems and data tracking mechanisms. Prior to the launch of the first Circles RVA 'class', Circles RVA must show sufficient financial resources to ensure success. There are annual fees payable to Circles USA for training and access to their resources, as well as salaries for the two suggested full time local Circles staff members.

Additional next steps are to appoint a Board of Directors with specific areas of expertise in poverty and access to community resources. GHTC is on the lookout for persons who have an expertise and would be willing to serve on the Board.

GHTC and other faith organizations have committed to providing seed money to jumpstart the fundraising. This seed money is an important indicator of our commitment to breaking the cycle of poverty and one of the elements potential donors consider.

Stay tuned for updates on the progress of Circles RVA and opportunities for GHTC.

Respectfully submitted by Molly Howle and Mary Lindert, Vestry Representatives



International Missionary Society – Belize Mission Program

Spring 2016 Mission Trip:

Dental, Construction and Vision Work

- Participants - 27 total
 - 14 Parishioners
 - 5 Dental Staff (Dr. Mike Webb, Dr. Morgan Finchbaugh, 2 hygienists, 1 dental student)
 - 8 Episcopal Campus Ministry Students
 - The Rev. Duane Nettles (Church of the Annunciation, New Orleans, LA); and
 - Beth Cooke (parent of VCU campus ministry student)

- Dental team led by Jean DeShazo Jumet
 - Operated 5 dental chairs
 - Mike Webb, Chair of Pediatric Dentistry at ECU
 - Rose Alberts, Dental Hygienist and Lecturer at VCU Dental Hygiene school
 - Morgan Finchbaugh, Dentist
 - Lindsey Forte, Dental Hygienist
 - Jennifer Tran, VCU Dental Student
 - Assistants - two local students from Mopan Technical High School, in addition - Mary, Taylor and Nadize from VCU Campus Ministry team
 - Critical contribution from Karin Walker and Jean DeShazo Jumet

 - Treated students from Mount Carmel Catholic Primary School
 - Provided oral examination, cleaning, and topical fluoride treatment for each child
 - Provided restorations and extractions (when needed)
 - Total number of students seen – approximately 95
 - Estimated Economic value \$10,000

- Construction Team led by Brad Telfian and Rodney Michel
 - Constructed fence enclosing more than 2 acres surrounding the school in Calla Creek
 - Block base with chain link fence
 - Estimated economic value of \$40,000-\$50,000
 - Critical contribution from Rodney Michel, Kenny Albert, Duane Nettles, Alex Williams, Beth Cooke, and VCU Campus Ministry team

 - Painted two school buildings and school sign
 - Critical contribution from Brad Telfian, with assistance from Duane Nettles and Campus Ministry team
 - Estimated economic value of \$45,000

- Vision Team led by Catherine & Robert Perrin and Bill McClelland
 - Critical contribution from Bill McClelland, Robert and Catherine Perrin, Beth McClelland, William Simms (VCU Campus Ministry)
 - Examined 505 students from two schools,
 - Supported two representatives from Belize Commission for the Visually Impaired, who refracted those identified as potentially needing glasses
 - 59 students need glasses
 - Estimated Economic Value \$15,000-\$20,000

Summer 2016 Family Mission Trip:

Summer Camp for Ages 5-12 - Calla Creek, Benque Viejo, and Succutz

- Missioners- 36 total
 - Led by Mary Cay Kollmansperger
 - 35 parishioners, and one non parishioner
 - 18 adults and 17 teens
 - 15 participated on a 3 day youth group mission trip prior to the summer camp
 - spiritual reflections
 - preparing summer camp

- Campers – average of 150 campers per day
 - Ages 5-12

 - 17 teens acted as camp counselors.

 - Summer camp offered 4 activities:
 - Sports- headed by Catherine Rose Perrin, assisted by Clarke Johnson, Chuck Ashjian, Shelly Smithson, and Jonathan Fogg
 - Arts and Crafts headed by Catherine Ogle Perrin and assisted by Shelli Lord-Pawson, Anne Cole Walker, and Warwick Lord
 - Music – headed by Abbey Stinnett, assisted by Jim Brodeur, Brenda Farrar, and Clementine Riddick
 - Story and movement headed by Estelle Brodeur and assisted by Jodie Pully, and Michelle Smithson

 - Camp Nurse: Amy Riddick

 - Logistics coordinator: Frank Kollmansperger

 - Local community partners : Chena Galvez, Chris Velasquez, and Melissa Renquena
 - Support from the local education staff including Abel Silva, Aide Conteras, and Felipita Valdez, Assistant Head of Schools for the Cayo district.
 - Feedback is that this is a key part of the community every summer.

 - The campers come from three areas: Calla Creek, Benque Viejo, and Succutz.
 - For most of the campers this is the highlight of their summer.

Respectfully submitted by Beth McClelland, Vestry Representative

Report on the Annual Convention of the Diocese of Virginia

The 222nd Annual Convention of the Episcopal Diocese of Virginia met at the Hyatt Regency Reston January 26 – 29th. Grace and Holy Trinity Church was well represented by clergy delegates: the Rev. Bo Millner and the Rev. Kim Reinholz; lay delegates: Nancy Trego and Sara Jo Williams; Dawn McNamara, member of the Budget Committee of the Executive Board; Brad Davenport, newly elected to the Standing Committee; Jody Pully, President of the Episcopal Church Women of the Diocese, and VCU students Jordan Cooke and Emily Bennett.

The theme of this convention was “Walk in Love”. From the opening hymn on Friday morning and to the closing hymn Saturday afternoon, all presentations, workshops, Bishops’ addresses, and guest speaker emphasized the importance of walking in love with others.

Bishop Shannon Johnston’s Pastoral Address stressed that we as Christians are to make “the big tent” open to all. Our voices and actions are essential at this time when our country is strongly divided and some are fear-driven to exclude others in our country. We must “Walk in Love.” We must act responsibly to all people.

Bishop Susan Goff continued the theme of “Walk in Love”. She stressed putting on our “Gospel shoes” to walk with our immigrant brothers and sisters wherever that walk takes us. She additionally stressed that we are called to love other people and respect the dignity of every human being.

Bishop Ted Gulick continued the theme in a powerful address by stating that it is the time in our lives to break barriers and love our neighbors. We must exercise discipleship with clarity: save lives, walk for justice, be merciful to all, defend those who have no helpers. What we do now is crucial. We are crucial for the world.

Our guest speaker was the Rt. Rev. Robert Wright, Bishop of Atlanta. A very powerful speaker, he continued the theme both in his keynote address to the convention and in his homily at Eucharist. He stressed One Lord, One Faith, One Baptism. We walk in love, surrounded by God’s love. Respect every human being and disassemble the culture of fear. His powerful message was that this is a pivotal time in the world and that it is a privilege to be called by God at this time.

The Rev. David May moderated “The Stories of the Diocese.” Each of those spotlighted churches who had developed programs to reach across lines to join races together, interact through intergenerational activities, use music as a teaching device, and have open dialogue with those of differing faiths.

In the business of the Diocese, we passed two resolutions: Recommending that the church to allow for Family Leave and a second on Health Care for all people.

The Budget Committee of the Executive Board presented a balanced budget of \$5, 121,500 which was approved by the delegates.

The convention elected members to the Standing Committee. We from GHIC were proud that Brad Davenport will be serving in this important position. We also elected clergy and lay deputies to the General Convention 2018.

Jodie Pully, President of the Episcopal Church Women, spoke on a project of the ECW: Stopping Human Trafficking. She stressed the importance of making this topic known in our schools, churches, and communities.

The Saturday session ended with the acceptance of two new churches to the Diocese: St. Luke’s, Simeon and St. Paul’s, Nomini Grove.

Those of us from Grace and Holy Trinity left this 222nd Annual Convention with the enthusiasm of “Walking in Love” and doing our part to be aware and active and crucial in our world.

Respectfully submitted by: Dawn McNamara, Nancy Trego, and Sara Jo Williams

The Vestry

The Vestry is a 15 member body elected by the adult, confirmed communicants in good standing of the parish. They are responsible for setting the course for mission, and for the business of the congregation. This group typically meets once a month and members also serve in one of the areas of the strategic plan.

I am deeply grateful to the class of 2017 – Sandra Hartley, Richard Hazlegrove, Mike Joyce, Beth McClelland and Saint Pinckney. I offer a special word of thanks to Mike Joyce, who has served as Senior Warden.

We are also blessed with a superb slate of candidates for Vestry this year and there is a hand out at this meeting with pictures and brief biographies. In addition, we could not ask for better leadership than we find in the class of 2018 — Paul Benson, Judy Carlson, Molly Howle, Brad Telfian and Leslie Winn, and the class of 2019 – Chuck Bleick, Marcia Miller Hailey, Annette Hook, Mary Lindert and Andrew Peacock. When you see them this morning please thank them all for their service.

-The Rev. Bollin M. Millner, Jr.

Expectations of Vestry members

The position of Vestry member is a critical role in the church, and it is a serious commitment of time and talent. In order to be considered you must be at least 16 years of age and have your baptism and confirmation (or reception) registered at this parish. Candidates should be members in good standing, meaning that unless for good cause prevented, they have been faithful in the corporate worship of the church and in working, praying and giving for the spread of the kingdom of God. It is the expectation of Grace and Holy Trinity Church that all Vestry members will make a personally meaningful and strong financial pledge to the general operating budget of the church. The duties and expectations of Vestry members are fully outlined on our website, ghtc.org/church-vestry.

Voter Eligibility

“All adult communicants in good standing (*All baptized members of the reporting congregation, 16 years of age and older who “have received Holy Communion at least three times during the preceding year” and are faithful “in corporate worship, unless for good cause prevented,” and “in working, praying, and giving for the spread of the Kingdom of God”*) registered in the particular Church in which they offer to vote, shall be entitled to vote at the election of Vestry members. The voting shall be by ballot in person and, unless otherwise provided by the meeting, a majority of the votes cast shall be necessary to a choice. There shall be no voting by proxy. But no election shall be valid, unless the participating qualified voters number at least ten percent of the number of active communicants qualified to vote reported for the previous year.” (Canon 11, section 5)

Quorum

There shall be at least 70 voters present to constitute a quorum.

Number to be elected to the Vestry

Five (5) persons for a three-year term.

Parish Records for 2016

Baptisms

1. Brett H. Showalter
2. Margaret Addington Drummond
3. Florence Jane Gregory
4. Clark Edward Hodge
5. James Brooks Macpherson Martin
6. John Jiajun Samuel Bell
7. Constance Bryan Eubanks
8. Joshua Philip Logan Williamson
9. Grace Kathryn Holmes
10. Nathan Wayne Andrews
11. Sarah Ellen Ewers

Confirmations/Receptions/Reaffirmations

1. Robert D. Cillessen
2. Stephen Rodgers
3. Louise Treadwell
4. Bradley Jay Wilson
5. Andrew Leffler

Marriages

1. Brianna Marie Hughes and Michael Andrew Palowitch
2. Mary Elizabeth Lindert and Neil Edwin Bangs

Transfers in

1. Emma Oppenhimer
2. Colleen Hewitt
3. Henry Hewett, Jr.
4. Mary Ann Blankenship
5. Cary W. Blankenship
6. Paul Evans
7. Phillip Hughes
8. Sandra Hughes

Burials

1. Shirley G. Boyd
2. Margaret Brown Massie Disharoon
3. Hugh Kirkpatrick Leary
4. Thomas M. Deadmore
5. Jeanne P. Wight



NARRATIVE OF THE 2017 GENERAL OPERATING BUDGET

Grace and Holy Trinity Church has a rich history of generosity. We are generous givers of our time, talent, and financial resources to the mission of our Lord Jesus Christ, and to the mission of this church. We are generous in sharing our resources with those outside our walls, and for the care and nurture of our own members and facilities. Thank you to everyone who contributes time, talent, and financial resources to the mission of this church.

2017 marks the fifth year of our integrated general operating budget. By looking at this one document we can now see all sources of income and expenditure. 2017 also marks the second year of the general operating budget aligned with our 2015 strategic plan.

For 2017, income is derived from a number of sources. 60% of income is from pledges and giving by you; 20% (\$300,000) is from the GHTC Endowment Fund Inc.; with the remaining 20% from other sources such as restricted funds, fundraisers, and other member contributions or payments such as Sunday breakfast. Together these sources, which are detailed on the full financial report, give us a projected 2017 income of \$1,524,039. A balanced budget was adopted by the Vestry on January 17, 2017, and is presented to the parish today.

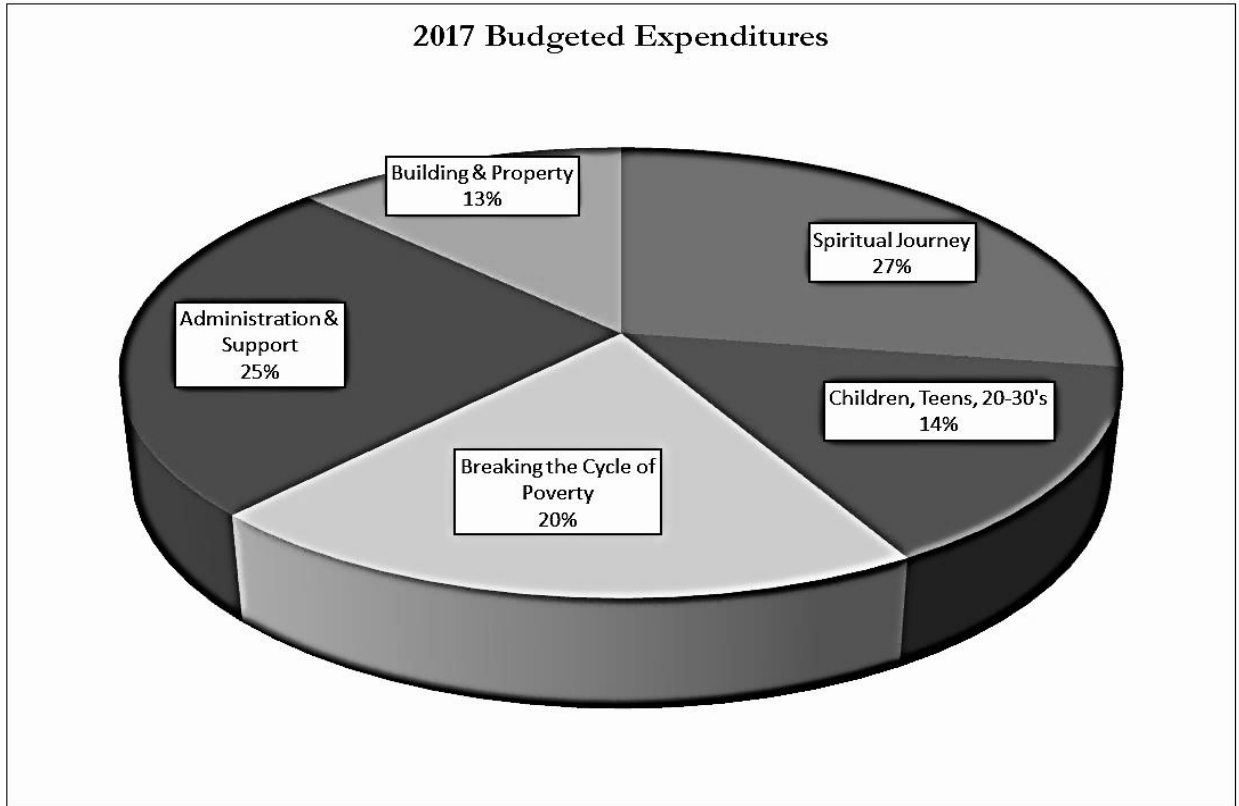
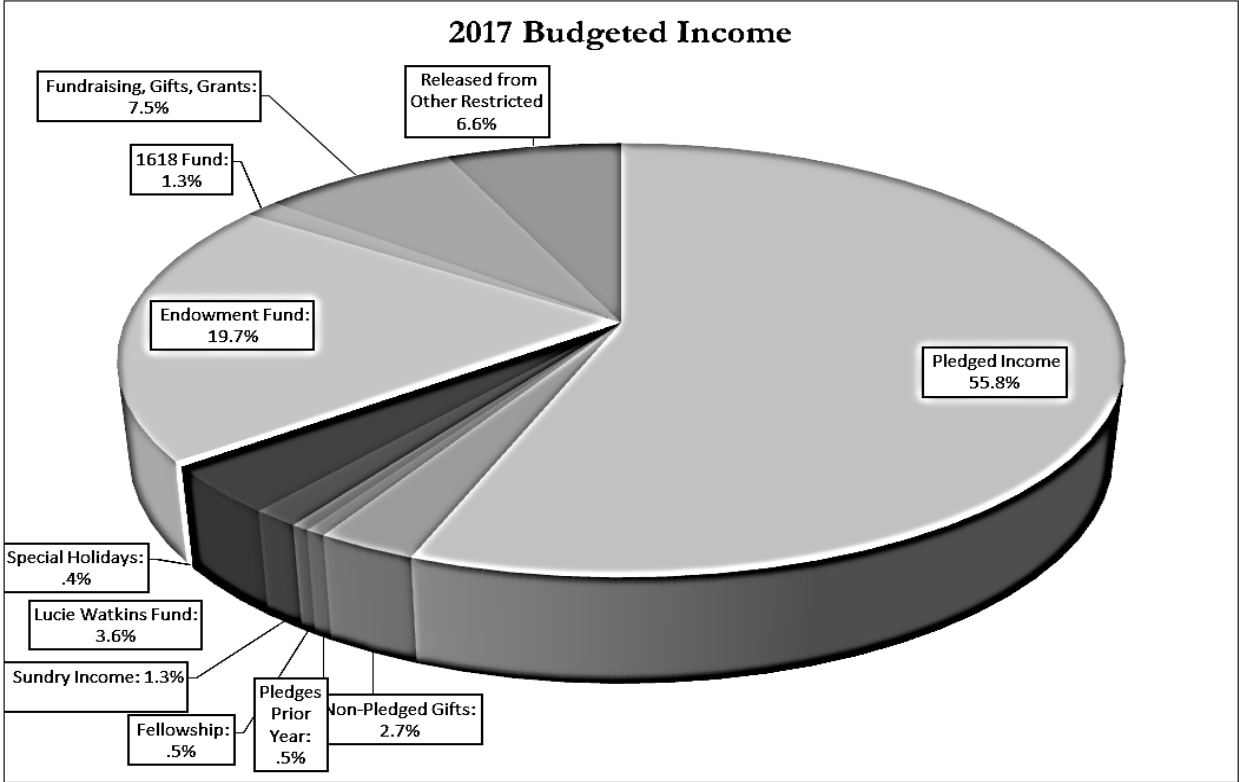
Data for the Annual Giving Campaign as of the writing of this report (January 18, 2017):

1. We have received 224 pledges to the 2017 Annual Giving Campaign. This is 64% of those solicited and is on target with previous years.
2. Annual pledges for 2017 are projected at \$850,000. As of January 18, 2017, \$830,000 has been pledged, leaving an additional \$20,000 to be raised over the course of the calendar year. If you would like to make an adjustment to your pledged amount, or make a new pledge, please speak to Carolyn Chilton in the church office.

The graphs below show the distribution of our budget by category. On the expenditures graph, the figures in the three strategic plan program areas (Spiritual Journey; Children, Teens, 20's-30's; and Breaking the Cycle of Poverty) include clergy and program staff leadership.

Generosity is a way of life. We give of our time, talents, and financial resources in gratitude for all that God has given to us. Being generous changes us – our generosity turns around and blesses us. When we give, we receive. When we give our spirits grow. By our generosity, we move toward a closer personal relationship with God and others.

If you have questions, contact Mike Joyce, Chair of the Finance Committee; the Rev. Bo Millner; the wardens or members of the Vestry, or Carolyn Chilton. Thank you!



2017 Budget Adopted by the Vestry

Description	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2016 Variance	2017 Budget Adopted by	2017 vs. 2016
I N C O M E							
Pledges-Current	779,877	827,813	850,000	838,810	(11,190)	850,000	11,190
Non-Pledged Gifts	25,424	39,811	42,000	45,424	3,424	42,000	(3,424)
Pledges-Prior	8,713	25,915	15,000	6,026	(8,974)	8,500	2,474
Fellowship	3,168	4,764	7,500	5,870	(1,630)	7,500	1,630
Sundry Income	22,023	19,634	22,000	24,325	2,325	20,000	(4,325)
Lucie Watkins Fund	55,500	55,500	55,500	55,500	-	55,500	-
Special Holidays Income	4,624	5,627	5,500	9,317	3,817	5,500	(3,817)
Endowment Fund	204,867	267,933	288,000	288,000	-	300,000	12,000
1618 Fund	15,000	15,000	20,000	20,000	-	20,000	-
Fund Raising/Special Gifts/Grants	83,452	71,337	73,180	102,710	29,530	113,760	11,050
Released from Other Restricted	77,621	95,952	94,670	67,519	(27,151)	101,279	33,760
TOTAL INCOME	1,280,269	1,429,286	1,473,350	1,463,501	(9,849)	1,524,039	60,538
E X P E N S E							
PROGRAM AREAS							
THE SPIRITUAL JOURNEY							
Missions/Outreach: Diocese of Virginia	70,000	70,000	70,000	70,000	-	70,000	-
Worship: Altar Guild	3,310	2,827	3,000	3,213	213	3,500	287
Worship: Other	100	-	-	-	-	-	-
Music Program: Music Supplies	2,538	5,372	6,000	5,794	(206)	6,000	206
Music Program: Instrument Maintenance (1)	3,761	6,296	7,000	4,590	(2,410)	6,000	1,410
Music Program: Personnel (2)	22,815	26,394	24,500	21,560	(2,940)	25,000	3,440
Music Program: Concert Series (3)	14,153	17,139	15,000	13,241	(1,759)	15,000	1,759
Education: Adults	1,344	1,231	1,250	1,011	(239)	2,000	989
Evangelism: Supplies / Materials/Banners/Speakers	261	1,622	1,000	843	(157)	650	(193)
Evangelism: Other	97	-	-	-	-	-	-
Parish Life: Parish Weekend (4)	9,679	8,926	10,000	3,866	(6,134)	7,000	3,134
Parish Life: Sunday Breakfasts	5,977	10,419	9,500	8,400	(1,100)	9,500	1,100
Parish Life: Special Events (5)	177	1,733	2,000	370	(1,630)	2,000	1,630
Parish Life: Hospitality	853	1,104	1,750	1,767	17	1,750	(17)
Parish Life: Boomers	-	-	-	-	-	500	500
Pastoral Care: Lay Pastoral Initiatives	500	348	650	649	(1)	750	101
Generosity:	2,039	4,807	5,000	5,405	405	7,750	2,345
Generosity: Program Development & Education	1,242	365	500	509	9	-	(509)
Generosity: Other Legacy Society Administrative Expenses	-	2,268	3,750	3,592	(158)	1,000	(2,592)
TOTAL - THE SPIRITUAL JOURNEY	138,749	160,948	160,900	144,810	(16,090)	158,400	13,590
CHILDREN, TEENS, 20's and 30's							
Education: Christian Education Support	2,409	4,484	2,500	2,513	13	2,500	(13)
Education: Children's Ministry	1,517	1,682	1,500	1,381	(119)	1,500	119
Education: Youth Ministry (6)	2,157	8,785	3,500	22,632	19,132	20,050	(2,582)
Education: Youth Scholarship Fund	1,100	1,450	1,500	1,843	343	6,500	4,657
Education: Personnel	10,846	14,160	26,400	25,028	(1,372)	24,000	(1,028)
Education: Family Ministries	918	3,180	2,500	2,322	(178)	2,500	178
Education: Christian Education Training & Support	-	-	-	-	-	3,000	3,000
Education: Day of Service (7)	-	-	5,000	-	(5,000)	-	-
Missions/Outreach: Campus Ministries (8)	58,591	50,721	50,000	42,275	(7,725)	45,940	3,665
Education: Children, Teens, Family & Intergenerational Activities	-	-	-	-	-	1,500	1,500
Parish Life: 20's - 30's	119	-	400	48	(352)	750	702
TOTAL - CHILDREN, TEENS AND MILLENIALS	77,657	84,462	93,300	98,042	4,742	108,240	10,198
BREAKING THE CYCLE OF POVERTY							
Missions/Outreach: Outreach Grants (9)	85,000	82,937	75,000	61,500	(13,500)	65,000	3,500
Missions/Outreach: Prescription Assistance	19,879	18,635	20,000	20,100	100	15,600	(4,500)
Missions/Outreach: Other Service Proj. Red Door Ministry	8,192	12,049	5,000	2,864	(2,136)	10,500	7,636
Missions/Outreach: Soup Kitchen (11)	6,154	13,194	10,000	12,104	2,104	19,500	7,396
Missions/Outreach: International Missionary Society (12)	81,091	83,699	68,000	103,864	35,864	107,395	3,531
Missions/Outreach: H. Brown Spk Series/ Shrine Mont CC (13)	-	-	35,000	23,318	(11,682)	4,000	(19,318)
Missions/Outreach: Circles	-	-	-	-	-	5,000	5,000
TOTAL - BREAKING THE CYCLE OF POVERTY	200,316	210,514	213,000	223,750	10,750	226,995	3,245
TOTAL PROGRAMS	\$ 416,722	\$ 455,924	\$ 467,200	\$ 466,602	\$ (597)	\$ 493,635	\$ 27,033

Description	2014 Actual	2015 Actual	2016 Budget	2016 Actual	2016 Variance	2017 Budget Adopted by Vestry	2017 vs. 2016
ADMINISTRATION AND SUPPORT							
PERSONNEL							
Salaries/Allowances (14)	496,908	512,350	547,600	534,315	(13,285)	557,000	22,685
Employers Social Security	35,699	36,097	40,200	39,128	(1,072)	40,000	872
Benefits (15)	89,282	91,197	106,100	90,534	(15,566)	91,700	1,166
Pension Premiums	65,839	56,961	67,900	65,149	(2,751)	68,200	3,051
Continuing Education	2,286	2,525	2,000	1,990	(10)	500	(1,490)
Non Benefit Personnel	3,794	3,960	-	-	-	-	-
Payroll Fees	1,784	1,955	2,500	2,740	240	3,000	260
Mileage (16)	2,001	1,303	2,800	743	(2,057)	2,500	1,757
Other Personnel Expenses (17)	-	6,938	9,000	17,240	8,240	-	(17,240)
TOTAL PERSONNEL	697,593	713,286	778,100	751,839	(26,261)	762,900	11,061
BUILDING AND PROPERTY							
Property Insurance	36,123	38,065	38,000	36,955	(1,045)	40,000	3,045
Fuel/Water (18)	13,656	9,010	9,000	6,792	(2,208)	7,500	708
Electricity	25,543	39,965	35,000	36,418	1,418	37,000	582
Telephones	6,715	7,489	7,300	6,694	(606)	7,500	806
House Expenses	7,498	17,984	9,000	9,018	18	13,425	4,407
Property Upkeep (19)	19,600	33,651	29,000	37,688	8,688	37,200	(488)
Major Repairs (20)	13,718	31,229	30,000	13,616	(16,384)	49,590	35,974
Church Bus	263	673	750	1,585	835	750	(835)
TOTAL BUILDING AND PROPERTY	123,116	178,066	158,050	148,766	(9,284)	192,965	44,199
ADMINISTRATIVE/OTHER							
Office Expense	23,618	27,884	25,000	25,449	449	26,825	1,376
Bulletin/Newsletter	4,578	4,221	5,000	4,715	(285)	6,900	2,185
Advertising	884	797	500	772	272	700	(72)
Computer Service/Repair (21)	10,413	13,161	13,000	15,229	2,229	13,000	(2,229)
Web Site Other Digital Media (22)	2,627	3,556	3,500	2,347	(1,153)	3,570	1,223
Audit/Accounting	10,500	13,300	12,250	12,300	50	12,500	200
Vestry Retreat / Strategic planning (23)	525	25,155	4,000	1,939	(2,061)	4,000	2,061
Annual Convention Meeting	1,028	1,498	2,200	1,345	(855)	2,200	855
Bank Fees (24)	4,027	6,570	4,500	6,551	2,051	4,600	(1,951)
TOTAL ADMINISTRATIVE/OTHER	58,200	96,142	69,950	70,647	697	74,295	3,648
TOTAL ADMIN. AND SUPPORT	878,909	987,494	1,006,100	971,252	(34,848)	1,030,160	58,908
TOTAL EXPENSES	1,295,631	1,443,418	1,473,300	1,437,854	(35,445)	1,523,795	85,941
TOTAL INCOME OVER / (UNDER) EXPENSE	(15,362)	(14,132)	50	25,647	25,596	244	(25,403)
FOOTNOTES:							
(1) Instrument Maintenance - 2016 included fewer piano tunings and repairs than budgeted.							
(2) Personnel 2016 season ended one month earlier than budgeted.							
(3) Concert Series - 2016 included no additional instrumentalists for lesson and carols.							
(4) Parish Weekend - number of participants, speakers and babysitting was less than budgeted in 2016.							
(5) Special Events -2016 Budget included \$1,500 for parish picnic at Roslyn which did not occur.							
(6) Youth Ministry - 2016 expenses include \$ 20,800.00 for summer pilgrimage off set by fundraising efforts of \$13,253.							
(7) Day of Service - 2016 Budget included \$5,000 for Day of Service which did not occur, efforts redirected to planning summer pilgrimage.							
(8) Campus Ministries - number of participants was lower than budgeted for Belize Spring Mission trip plus lower spending in second half of the year due to Assistant to the Rector being on maternity leave.							
(9) Outreach Grants - 2016 application process was changed, not all previous grant recipients applied.							
(10) Other Service Ministry Projects - 2016 budget anticipated having Caritas for 2 weeks, but only hosted 1 week. Also less personnel than budgeted for Caritas.							
(11) Soup Kitchen - 2016 budget was for 100 meals per week, actually served 108 meals per week for 50 weeks.							
(12) Missionary Society - 2016 included additional fundraising efforts of \$34,000 which offset additional expenses incurred during the budget year.							
(13) Speaker Series - 2016 Budget included a grant of \$35,000 for speaker event, expenses partially offset by fundraising efforts. Unspent balance returned to the GHTC Endowment.							
(14) Salaries / Allowances - 2016 Budget had 2 positions budgeted for full year one hired in February and one came onboard in June.							
(15) Benefits - 2016 Budget had 2 positions budgeted for full year, one hired in February and one came onboard in June and lower insurance cost than budgeted.							
(16) Mileage - 2016 lower due to Rector's sabbatical and the Assistant to the Rector being on maternity leave.							
(17) Other Personnel Expenses - 2016 included expenses for temporary clergy and soup kitchen coordinator while the Assistant to the Rector was on maternity leave.							
(18) Fuel / Water - 2016 expenses down as new heating and cooling system uses electricity vs gas.							
(19) Property Upkeep -2016 included additional expenses of \$5,100.00 for maintenance agreements,\$2,500 for equipment repairs and \$1,000 for supplies.							
(20) Major Repairs - 2016 Budget included \$ 14,790 for roof repairs that was moved to 2017.							
(21) Computer Service / Repair - 2016 included \$1,626.00 due to higher fees for the new database and higher maintenance cost.							
(22) Web Site other Digital Media - 2016 expenses lower due to fewer service calls for web site maintenance and more updates being done by staff.							
(23) Vestry Retreat / Strategic planning - 2016 included fewer outside consulting hours than budgeted.							
(24) Bank Fees - 2016 budget anticipated lower fees which did not occur until late in the 4th quarter.							
PERSONNEL INFORMATION:							
Personnel numbers are based on 3 part time employees, Barbara Hobson-Simpson, Mary Cav Kollmansperger, Raquel Drumgold and 7 full time employees.							

REPORT OF GRACE AND HOLY TRINITY ENDOWMENT FUND, INC.

As its name indicates, the Grace and Holy Trinity Endowment is a corporation, a distinct legal entity. It was created in 1947 and is separate from our church, yet it exists to support our church. Its Certificate of Incorporation restricts the number of Vestry members which may be Trustees of the Endowment. It also permits only one of the wardens to be a Trustee. These restrictions are intended to give the church Vestry input, but not control, regarding the use of Endowment funds. The objective of the Endowment is to provide funds each year for parish causes and programs while preserving capital so as to be able to provide help when a major project or unforeseen need arises.

The Endowment consists of two funds, one of which is unrestricted as to its use and the other of which is a small fund restricted to providing scholarship assistance. The ten Trustees control these two funds and oversee their management. They also oversee the financial management of four other funds which are controlled by the Vestry. All of the funds are professionally managed.

The Trustees' seek to distribute 3% to 5% of principal each year. For 2016 we contributed \$313,000 to the church for various programs. We paid \$160,569.00 for the new boiler. In addition, the Endowment continued its commitment to provide \$750,000 in matching funds to the current capital campaign. As of December 31, 2016, the Endowment had paid \$715,734.00 toward this commitment. For 2017 we have pledged to provide the church and Scholarship fund \$325,000.00. These contributions exemplify how the Trustees use the unrestricted fund to fulfill the Endowment's mission of both providing current assistance and meeting special needs, both small and large.

As of December 31, 2016, the total value of all six funds was \$9,136,335.00. Of this, \$8,161,565.00 comprised the unrestricted endowment fund.

The Endowment Fund Trustees are dedicated to supporting Grace and Holy Trinity not only currently but, as stated in the corporation's charter, in perpetuity. We welcome and invite your support.

Trustees: Taylor Benson, Carl Blackwell, Trigg Brown, Bill Derry, George McVey, Nelson Lankford, Kinloch Nelson, Betsy Seaman, Sara Jo Williams, Fielding Williams

Trustees Emeritus: Rieman McNamara and Miles Cary

January 18, 2017

