## GRACE AND HOLY TRINITY CHURCH 8 NORTH LAUREL STREET RICHMOND, VA 23220



## APPLICATION FOR USE OF NICHE(S) IN COLUMBARIUM

Date
Name:
Street Address
Telephone: () Telephone: ()
Number of Niche(s) to be reservedsingledouble
Niche Number(s) Cost \$2,500 for a double niche and \$2,000 for a single niche
Full Payment Enclosed \$
Licensee
Signature
PROPOSED ELIGIBLE PERSONS FOR COMMITTAL
1. Name
Relationship to Licensee
2. Name
Relationshin to Licensee

## **COLUMBARIUM LICENSING AGREEMENT**

the time of this agreement, issues this License				
on, 20 to				
(Licensee(s))				
WHEREAS, Grace and Holy Trinity Church (hereinafter referred to as "the Church") has installed a columbarium (hereinafter referred to as "the Columbarium") for the committal of the cremated remains of those individuals outlined in the Columbarium Policies defined below;				
WHEREAS, the Church has established a set of policies governing the eligibility and use of the Columbarium, and the Licensee has received a copy of said policies and is familiar with the content thereof, the Licensee agrees to abide by these policies, which are attached hereto and hereinafter referred to as the "Columbarium Policies," which are incorporated as if fully set out herein;				
WHEREAS, the Licensee(s) has designated such persons whose cremated remains are to be committed in the Columbarium and who also agrees to the terms and conditions of the following License, which are binding upon and inure to the benefit of the Licensee and all Eligible Persons(s) as defined herein;				
NOW THEREFORE, it is mutually agreed as follows:				
1. The Vestry of Grace and Holy Trinity Church (hereinafter referred to as "the Vestry") licenses single and/or double niche(s) in the Columbarium to the Licensee subject to the terms, limitations, and conditions of this Agreement.				
2. No property right of any kind in the Columbarium or any part thereof accrues to the benefit of the Licensee. This License extends solely to the privilege of committal of cremated remains of Eligible Person(s) designated below, subject always to the Columbarium Policies as set by the Vestry.				
3. This License is subject to any applicable usage, constitution, and canons of The Episcopal Church USA and the Episcopal Diocese of Virginia, now or hereafter in effect as well as requirements of the Vestry.				
4. The Vestry acknowledges the receipt of \$ as a non-refundable payment in full for the fee imposed for the above License. This fee covers the Church's costs related to the committal of cremated remains in the niche(s), the cost of the memorial plaque, and the upkeep of the Columbarium.				
6. This License is issued to the Licensee personally and is intended to extend only to the committal of the cremated remains of the Eligible Person(s) designated below. The Columbarium Policies limit the privilege of transferring this License.				
7. This License may be terminated:				
a. By voluntary surrender by the Licensee prior to internment as provided in the Columbarium Policies.				

- b. By the non-use of a Niche for a period of fifty (50) years from the date of this Agreement unless the Eligible Person(s) listed below are still alive. In that case, the agreement will remain in effect until five years after their death.
  - c. Under the Provisions of the Columbarium Policies.
- 8. The Vestry will exercise reasonable care in the routine maintenance of the Columbarium in perpetuity. In the event of injury, loss, or damage to the Columbarium or its constituent parts, the liability of the Church is limited to the cost of repair or replacement. The Church is not responsible for damage to or for the loss of cremated remains deposited in the Columbarium.
- 9. If, at the discretion of the Vestry, it becomes necessary or desirable to change the location of the Columbarium, or to discontinue the use of any part thereof, the Vestry may have the urns and cremated remains removed and preserved in another suitable place, or they may be returned to the next of kin if that is preferable. A reasonable effort will be made to notify the next of kin before removal.
- 10. The following terms shall have the following meanings when used in this License:
  - a) Eligible Person(s): Those persons eligible for the privilege of having their cremated remains interred in the Columbarium as defined by the Columbarium Policy.
  - b) Niche: A recess in the unit for holding an urn.
  - c) Urn: A receptacle for cremated remains to be placed in a niche.
  - d) Committal of cremated remains: The placement of an urn containing cremated remains into a niche.
- 11. The Licensee designates the following Eligible Person(s). Please note the nature of the Relationship between the Licensee and Eligible Person if they are not the same.

Eligible Person (s) Last Name	First Name	Initial	Relationship
AGREED TO BY:			
Signature of Senior W	arden	Print Name	
Signature of Junior W	arden	Print Name	
Signature of Licensee		 Print Name	

Niche Loca	tion(s)		_			
Number of	Niches to Reserve	9	_			
Next of Kin Name	ı		Mailing Address	Telephone	E-mail	
Record of ( Name	Committal of Crem Birth Date	ated Remains Death Date	Niche Number	Date o	f Committal	
To be comp	oleted by Church S	Staff				

Niche Location				
	FACEPL	ATE ENGRAVING FORM		
Last Name (suffix)	First Name or Initial	Middle Name or Initial	Date of Birth	Date of Death
AGREED TO BY:				
Licensee/Guardian				