

Vestry Meeting Minutes  
Grace and Holy Trinity Church  
Richmond, Virginia  
August 17, 2021

**Members Present:** Barbara Derry, Glenn Moore, Carl Blackwell, Bev Eggleston, Martin Erb, Jodie Pully, Kathleen Thomas, Mary Ann Blankenship, Brad Davenport, Mike Hale, Terry Hathaway, David Lewis, Clay Hilbert and Duane Nettles (Rector).

**Members Absent:** Todd Pawson, Nancy Trego

**Staff Present:**

**Guest Present:**

**Meeting commencement:** At 5:07 PM, the Rev. Duane Nettles (“Duane”) declared a quorum and called the meeting to order. Duane then led the meeting attendees in the Lord’s Prayer.

**Adoption of Agenda and Approval of minutes of July, 2021 Vestry Meeting:**

Upon motions duly made and seconded, an amended meeting agenda and amended minutes of the July, 2021 Regular Vestry meeting were approved.

**Review of Financial Reports:** After a brief discussion regarding pledge payment matters and a comment about review of a revised budget in September, upon motion duly made and seconded, the Financial Reports were adopted as submitted. A summary of the Church’s Restricted Funds was distributed and discussed.

**Update on Second Floor Renovations and Funding.** Senior Warden Barbara Derry gave a summary of the updated anticipated cost of the Renovation Project, which comes to approximately \$140,600. It was decided that the back steps to the second floor should be painted, the cost of which was not included in the updated estimate. It was noted that the sum of \$31,500 has been received in donations or commitments, to be applied to the renovation project. Upon motion duly made and seconded, the Vestry voted to ask the Trustees of the Endowment Fund to advance the sum of \$100,000 to apply to the cost of the renovation project. The balance needed over the \$31,500 already committed will be sought from other sources, possibly from available amounts held in restricted funds.

**Property Committee report.** David Lewis reported that the committee was investigating the feasibility and potential benefits of having solar panels installed on the roof of the church building.

**Misconduct Prevention Training.** It was reported that the training has been put on hold, pending improvement of access to training materials online.

**Rector's Report.** Duane reported that initial reaction to the work of Kate Given and Kyle Bowmer as staff members overseeing formation work has been favorable. Due to changing Covid concerns, congregational singing at services will be suspended, and choir involvement in services will be reduced to a quartet. We will continue to conduct services indoors.

**Usher Oversight.** Bill Perkins has been generally in charge of ushers for a number of years, and wants to be removed from usher responsibility. Clay Hilbert agreed to take over from Bill.

**Dawn McNamara's Discernment and Formation for Ministry.** After a brief discussion, Vestry members in attendance at the meeting, constituting more than 2/3 of currently serving Vestry members, voted unanimously to support Dawn's efforts to seek admission as a Candidate for Holy Orders.

At 6:45, the Vestry adjourned to its fourth mini retreat session. The Vestry reconvened at 7:05 pm.

The Vestry was reminded that Homecoming Sunday will be September 12<sup>th</sup>, and that the 2021 budget will be updated at the September Vestry meeting.

Duane offered a prayer to end the meeting. The meeting was adjourned at 7:09 pm.

Glenn R. Moore, Register