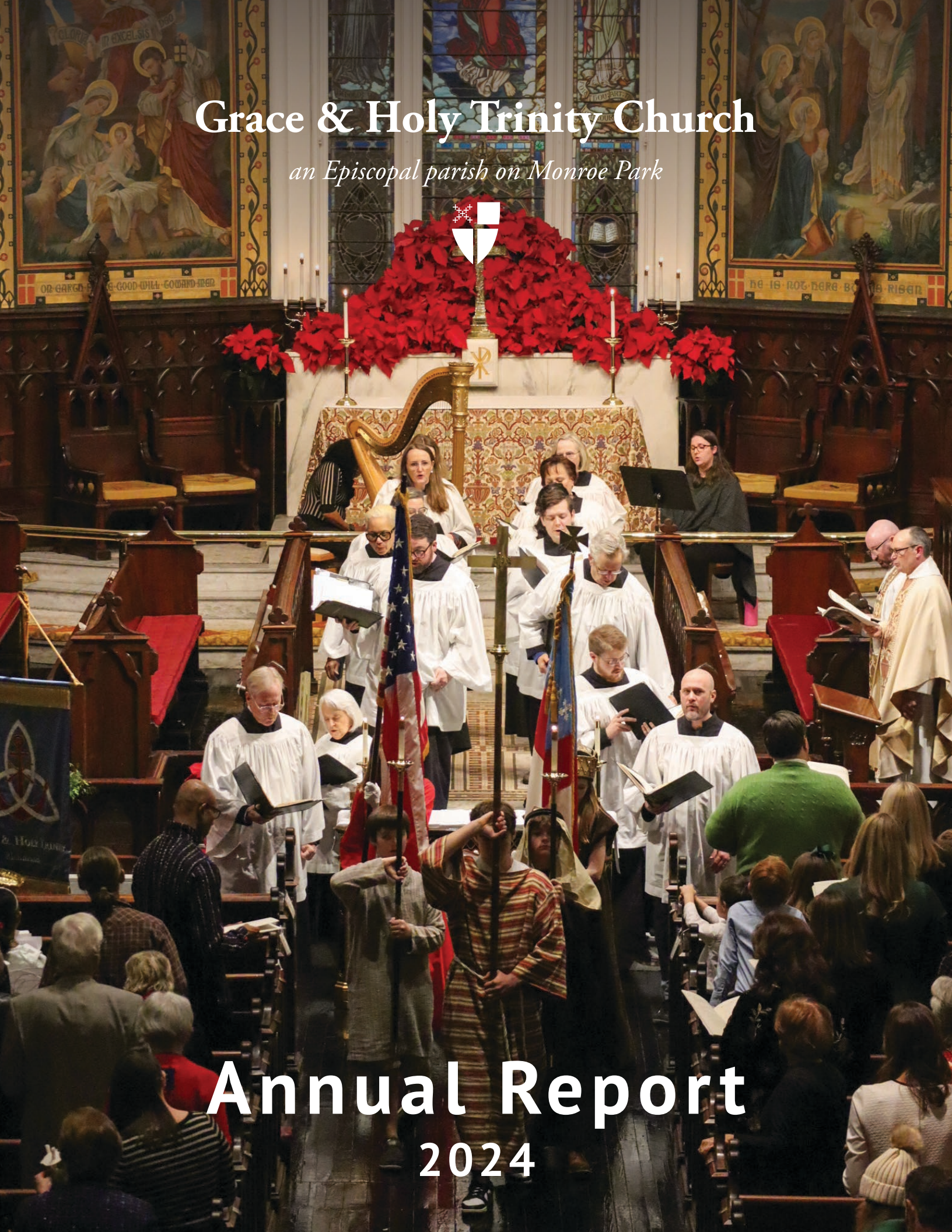


Grace & Holy Trinity Church

an Episcopal parish on Monroe Park



Annual Report 2024





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Letter from the Priest-In-Charge

Submitted by Brent Melton

I find myself in a time of reflection. This summer will mark my 20th year of ordination and first anniversary here at Grace & Holy Trinity Church (GHTC). Today marks my 50th trip around the sun. A little perspective, the Rev. Hill Brown began as the Assistant Rector here in 1962 and became Rector in 1977. He spent his entire ministry at GHTC prior to retiring 24 years ago. Spending over four decades in one place is a rarity now. Today the normal range is between 7 to 13 years. So, every decade or so the Interim to Rector cycle occurs.

GHTC's recent cycle has been hard and uncommon with so many leadership changes. While speaking with the diocese leadership and search committee when discerning a call here, I heard the word interim in regards to describing some of the work GHTC might still need. I completed Interim Ministry Training in 2023. I am grateful for God's nudge to have done that training. My first year here continues to be this interim type of work—a time filled with understanding and adjusting within the community. Interim work calls for addressing concerns and more importantly identifying the potential areas of promise and strength. Your strengths outweigh your adjustments. I have found GHTC's powerful potential evident through ministry efforts while also processing a difficult past. Healing was and is needed. I quickly sensed here, a desire from you and God's Spirit to begin a forward movement with a focus and transparency, along with structured stability.

I introduced Worship, Accessibility, and Outreach as the focus areas. We began with Worship as it impacts a community the most. Church exists for worship. Over these first seven months, training, teaching and discussing worship has taken place with worship ministry teams, parish forums, sermons, and my writings. What happens next? This summer, God willing, I sense there will be a shift from our continued interim work to more typical work in being a Priest-in-



Father Brent and GHTC Children at the Christmas Children's Pageant Eucharist

Charge. The shift outcome will be my ability to be more present. Shifting should create more opportunities to connect both inside and outside our walls. Another step is to complete the staff team where each staff can focus on their ministry area. Friends, church work is hard, holy work, and I love it!

I pray that each of you may find a ministry area to share in God's work. I am grateful for those who continue to show up with a curiosity of what God might do with us in the decades and centuries to come. GHTC's foundation is strong from your work of the past, navigating the pains of various changes and our collective look ahead. I feel blessed to be here.

In Peace,

Father Brent

Letter from the Senior Warden

Submitted by Meredith McGuire (pictured below)



The end of my three-year term on the vestry is near and I am reminded of the hymn I love so dearly, *The Servant Song*, written by Richard Gillard.

“Brother, let me be your servant,
let me be as Christ to you.
Pray that I might have the grace
to let you be my servant, too.
We are pilgrims on a journey,
we are brothers on the road,
we are here to help each other
walk the mile and bear the load.
I will hold the Christ-light for you,
in the night-time of your fear,
I will hold my hand out to you,
speak the peace you long to hear.
I will weep when you are weeping,
when you laugh I’ll laugh with you,
I will share your joy and sorrow
till we’ve seen this journey through.”

Over the last two years, we have faced many challenges. Often, I would call to mind these very words and it would help me to remember

that we are not alone on this journey, Christ is always walking alongside us every step of the way. The hymn suggests each of us also plays an important role in lifting and supporting one another. The leadership of the church has worked cooperatively to bring clarity to Grace & Holy Trinity’s organizational structure and personnel responsibilities. While new policies, employee handbooks, letters of agreement, and committee and ministry frameworks are not captivating, they are ultimately necessary to help us hold the Christ-light for each other. In this regard, our church programs are more sustainable as they revolve around the group’s shared journey rather than the individuals who run the program.

In our healing, I see unity as our strength. The departure of clergy, Director of Formation, Financial Secretary, Communications Associate, and soon our Assistant Organist, has been difficult but we have kept walking the mile and bearing the load together. We have been blessed by a new Priest-in-Charge who transparently engages our congregation in selecting new staff and invites input about changes in our church.

Because of our faith in the presence of God, we find strength in each other and this is what makes GHTC such a special, warm, and family-like place of worship. The words of the hymn speak to the heart of what we have experienced, the joys, sorrows, and fears we have shared. Let us continue to be inspired to serve one another and also to reach out to those around us with Christ’s love, extending our hands beyond these beautiful walls into our neighborhoods and our communities.

With Grace and Peace on our journey ahead,

Meredith F. McGuire

Meredith McGuire



Acolytes

Submitted by Alison Martin

The acolyte program, effectively led by Dan McNamara, boasts an active roster of 24 acolytes of various ages of 3rd grade through 12th grade. Acolytes serve the parish at each Sunday’s 10:30 a.m. worship service and additional dates as requested by the ministers. Each acolyte is welcomed to service with the gift of a pair of white gloves that are lovingly hand-monogrammed for their use. Acolytes typically begin their service as torch bearers and as they learn the rich history and tradition of both the Episcopal faith and our parish, they graduate to positions of increased responsibility.

Adult Formation

Submitted by Judy Carlson

On Sunday mornings GHTC offers several opportunities for parishioners to join with others in exploring our understanding of what it means to be a Christian in today’s world. The Parish Forum is held most Sundays at 9:30 a.m. and features a variety of group discussions on topics. When Father Brent arrived, we took a deep look at the Eucharist,

how and why Episcopalians worship as we do, and also at the Season of Advent. In the coming weeks Father Jon Scarffe will lead discussions on the spirituality of St. Ignatius Loyola, which emphasizes finding God in our everyday life and experiences. A strong adult cohort likewise enjoys the Sunday morning lectionary group led by the Rev. Jack Sutor. On Wednesday evenings, Beth McClelland leads a Lectio Divina group on Zoom each week. Finally, during Lent last year a Wednesday morning group looked at Bible accounts of people who had meals with Jesus.

Altar Guild

Submitted by Jean Jumet

The Altar Guild prepares the church for each service, including special services such as baptisms, weddings, and funerals. The members set the altar for communion, mark the lessons, and arrange flowers. They also maintain the pristine condition of the linens. Currently, the Altar Guild has about 20 members who serve on five active teams. The schedule is rotated yearly to make sure that each team gains experience with different types of services and celebrations.

Belize Mission Team

Submitted by Chuck Bleick

GHTC's Belize Mission Team gathers, trains, and supports members of GHTC's faith community as they work together to serve children in the Cayo District of Belize, along the Guatemalan border. Our church's work there over the last 15 years has included dental care and vision screening for children, service projects in the community, and a summer camp for children from ages five to twelve. We welcome parishioners of all ages and skill levels, including families. Our next mission trip is scheduled for March 1st–March 8th.

Campus Ministry

Submitted by Jean Linnell



Campus Minister & Pace Center Student Coordinator Russ Kerr with VCU Students at GHTC

GHTC significantly increased their connection to the Virginia Commonwealth University (VCU) community this year by hiring a Campus Minister, the Rev. Russ Kerr (PCUSA). Russ' position serves at The Pace Center, an ecumenical campus ministry and partner of GHTC. Through his introduction to GHTC, VCU students have attended worship, served on the Altar Guild, in the choir and

nursery, and participated in Movement In Grace yoga. Parishioners attended student-led events and learned about Asset-Based Community Development through an adult forum taught by the Rev. Katie Gooch, Pace's Director. This ministry served almost 1,100 students in 2024.

Caroling in Monroe Park & Holiday Market

Submitted by Meredith McGuire



The 4th annual Caroling in Monroe Park & Holiday Market was tremendously successful. The event featured a lively Brass Quintet, a vocal ensemble of the GHTC Parish Choir, the RVA Street Singers, the New Life Deliverance Tabernacle Vocal Ensemble, and the Greater Richmond Children's Choir. This year the market included more vendors, the Red Door Clothes Closet, food trucks, and Santa! Caroling in the Park has become a multicultural outreach event bringing joy to people of all ages!

Chalice Bearers

Submitted by Mike MacDowell

According to the Episcopal Diocese of Virginia, "A Eucharistic Minister is a lay person authorized to administer the consecrated elements at a celebration of Holy Eucharist when an adequate number of clergy is not present. A Eucharistic Minister acts under the direction of a Deacon, or under the Member of the Clergy who oversees the congregation or community of faith." They are a "Confirmed communicant in good standing, Faithful in worship and in stewardship," and "Mature in faith."

Children's Choir

Submitted by Abigail Stinnett



GHTC Children's Choir singing "Rise Up, Shepherd, and Follow" at the Christmas Children's Pageant

The Children's Choir is directed by Abigail Stinnett. Under her leadership, and with the able assistance of Stanley Baker, children have the opportunity to develop singing skills, grow in fellowship and community, and participate in worship. We invite children in pre-K through 5th grade to join the Children's Choir. The Children's Choir rehearsals are held every Sunday from 9:30 a.m. to 10:00 a.m.

Children & Youth Formation

Submitted by Terry Hathaway

This past year, our Children & Youth (C & Y) Formation program navigated a period of transition while maintaining stability and continuing beloved traditions. Our children joyfully celebrated Easter with the Raising of the Alleluia Banner, the Flowering of the Cross, and an Easter egg hunt. The youth deepened their faith through Confirmation Retreats. Our acolytes supported both the clergy and congregation during worship services, and our children and youth led worship on C & Y Sundays and during the Christmas Pageant. In addition, the Children's Choir and Youth Instrumental Ensemble enriched our worship experiences throughout the year. Beyond worship, they engaged in community-building activities, including Sunday Fun Days, Parent's Night Out, Grace & Holy-ween, and mission projects at Bellevue Elementary School and St. Andrew's School.

Following the resignation of our Director of Formation in June, we held a "Luncheon and Launch" event, bringing together volunteers, staff, and parents to brainstorm strategies to strengthen and sustain the program. Mary Wells, a junior at VCU, was trained as a Godly Play storyteller for Pre-K through 4th grade children and completed a Red Cross First Aid/CPR certification. Furthermore, three VCU students – Emma Toggia, Jasmine Rankins, and Navaya Johnson – joined LoReesa Hobson, Amber Kirk, and Mary Wells to provide additional support for our program.

In response to parent feedback from last year, we continued to offer C & Y Formation during Sunday worship. While our goal was to meet the needs of families, we observed that attendance has remained lower than expected or hoped. Current attendance rates are as follows: Pre-K through 1st grade at 36%, 2nd through 4th grade at 33%, and 5th through 8th grade attendance at just 15%, based on the number of students who have attended at least once during the first 13 weeks of this program year. Due to these low and inconsistent attendance numbers, we

combined the Pre-K through 4th grade classes to provide a more interactive and engaging learning experience for the children.

Recognizing the need for improvement, we partnered with Ministry Architects to develop a comprehensive plan aimed at increasing enrollment and attendance while enhancing the overall C & Y Formation experience. To date, Ministry Architects has conducted an on-site assessment, gathering valuable feedback from 25 individuals to help shape our future direction. A Renovation Team has been formed to improve systems such as attendance tracking, communication, and volunteer sustainability. In parallel, a Search Team is actively recruiting candidates for the Formation Director position, with two promising candidates currently under review. The Vision Summit on March 21st–March 22nd, 2025 will play a key role in shaping the future of our program. With the expertise of Ministry Architects, our clergy, staff, and volunteers, we believe that we can better engage our families and foster stronger, more consistent participation moving forward.

Children & Youth Formation *(continued)*

Submitted by Andy Fox,
Ministry Architects

In 2024, GHTC partnered with Ministry Architects to strengthen their Children & Youth Ministry. This collaboration included an on-site assessment, leading a Renovation Team of five GHTC members, and supporting a staffing search for a new Formation Director.

The initial assessment involved input from 25 individuals through seven listening sessions and surveys from 12 participants. Based on this feedback, Ministry Architects provided recommendations to help GHTC move forward strategically.

The Renovation Team has met regularly, focusing on improving systems that include updating children and youth databases, tracking attendance, refining communication plans for families, and ensuring sustainable programming for both families and volunteers.

In parallel, the GHTC Search Team, in partnership with the Ministry Architects Search Team, continues to network and recruit candidates for the formation position. To date, there have been seven applicants, and two candidates are currently in the vetting process. This includes contacting references, reviewing AssessFirst personality assessment reports, verifying employment and education history, and conducting basic background checks.

Moving forward GHTC will be led through Ministry Architects, Vision Summit, on March 21st–March 22nd, 2025. During the Vision Summit, all stakeholders, members, and staff of GHTC will be invited to help create a vision for where the Formation Ministry will go in the future. Stay tuned for more details coming soon.

Christmas Ministry

Submitted by Nancy Smith

The 2024 Christmas Ministry was able to provide holiday assistance to the families of Dumbarton Elementary School students. 17 parishioners sponsored 26 children and their families by providing clothing, special gifts and gift cards for food. 25 parishioners provided monetary donations which were used to purchase grocery gift cards for the families, teachers, and staff of the school. Playground equipment was purchased with the monetary gifts. Dumbarton Elementary School students, families, teachers, and staff were amazed by the generosity of GHTC. A total of 42 parishioners participated in the Christmas Ministry. The monetary gifts increased from the year before.

Circles RVA

Submitted by Helen Rai

Circles RVA celebrates seven years of addressing poverty through community collaboration and empowerment. Since 2017, we have launched nine cohorts, graduated seven, and equipped 27 Leaders and 47 Allies with tools for economic stability. Over 150 volunteers have contributed their time, fostering connections

through 300+ shared meals. Graduated Leaders have seen a 78% average income increase, with monthly earnings up to \$1,291, and 74% have grown savings by \$1,406. Four Leaders have achieved homeownership, while others improved credit and expanded support networks. Circles RVA remains committed to supporting Leaders, strengthening volunteers, and advocating for systemic change to fight poverty.

Confirmation

Submitted by Billy McGuire



Bishop Gayle Harris with the 2024 Confirmands

Confirmation classes in 2023–2024 resulted in 16 students being confirmed by the Bishop Gayle Harris in April. Confirmation consists of four retreat-style sessions that are repeated every year to maximize engagement with those desiring to confirm their baptismal vows. Seven students have engaged in the new confirmation class sessions in 2024 and the next visitation by the Bishop for confirmation will be in the spring of 2026.

Cookie Ministry

Submitted by Cary Henderson

The cookie ministry volunteers provide the cookies, donuts, cake, brownies, fruit, and more for the coffee hour following the 10:30 a.m. service on Sundays. Ministry members are given an option of dates, then the members decide which date(s) they can help out.

Episcopal Church Women of GHTC

Submitted by Jodie Pully

The Episcopal Church Women (ECW) of GHTC sponsored numerous events in 2024. In January, we hosted our parish-wide Twelfth Night Tea (35 in attendance). The day before Easter, the girls of the church gathered to make posies to flower the cross, followed by “Eleveses” (12 in attendance). We celebrated a wonderful May Day Tea open to the congregation (24 in attendance), a Welcome Tea in July for the Melton Family (53 in attendance), and in October our bishop appointed Catherine Perrin as President of the Episcopal Church Women of the Diocese of Virginia for the 2025–2027 term.



Parish-Wide ECW Tea for Father Brent & Family

Foyer Groups

Submitted by Maurice & Debra Cole

These are informal gatherings for brunch, lunch, or dinner, either potluck or in a restaurant. These are opportunities to enjoy good conversations and excellent meals, and hope you will join us.

Greater Richmond Children's Choir

Submitted by Anne Williford



The Greater Richmond Children's Choir (GRCC), now in its 28th season, provides youth aged eight through 18 with exceptional choral training and performance opportunities. Led by Artistic Director Crystal Jonkman, GRCC is well known for its diversity and excellence, performing across four continents and in dozens of languages. GRCC offers scholarships to ensure accessibility for all. GRCC is honored to call GHTC its rehearsal home.

Greeters

Submitted by Lisa Dawson

The Greeters welcome everyone, both parishioners and parishioners-to-be, to church before the later service. We are warm and welcoming to all, affirming the friendliness of this parish, and offering newcomers an opportunity to be included in the church's email list.

Holy Strollers

Submitted by Susan Hankins



Holy Strollers Holiday Lights Walk

The Holy Strollers fellowship invites anyone interested in seeing Richmond on foot to join its walks; our church's central location is an ideal starting point for exploring the area's history and natural beauty. In the past year, the group has hiked Dutch Gap, University of Richmond, North Bank Trail, Malvern Hill, Byrd Park Vita Course to the Pump House, enjoyed the Holiday Lights on Monument Avenue, and the year's last walk to the Virginia War Memorial. In the spring, there are tentative plans for a walk centered around George Wythe. Come step outside of the pew.

Hospitality Committee

Submitted by Sandie Hale & Karin Walker

The Hospitality Committee is a vital group of volunteers who help provide joyous receptions and special occasions for our parish to enjoy food, fun, and fellowship. The members make and carry out plans for these events by providing menu items, setting up the space, serving during the event, and cleaning up afterwards.



The Three Sopranos in Concert Reception hosted by the Hospitality Committee

Lectionary Group

Submitted by the Rev. Jack Sutor

Why was Saint Paul talking in the Epistle about eating or abstaining from meat? In a ten-minute sermon, the preacher can't delve into every Bible reading. If these texts pique your interest, consider coming to Lectionary Group every Sunday between 9:30 a.m. and 10:15 a.m. in the library.

Lectors

Submitted by Ann Gray & Andrew Peacock

Lectors come to the lectern to read the lessons designated for every service. If you love these texts, are able to read with understanding and humility, and can commit to reviewing your readings ahead of time, please consider serving in this meaningful way. If you aren't sure, we're happy to provide a little coaching. We'll also connect you to internet sites that will teach you how to pronounce things that are not decipherable out loud.

Men's Group

Submitted by Chuck Bleick

The Men's Group met monthly for Saturday morning coffee, casual conversation, and fellowship at Ellwood Thompson's Café. These gatherings provided all of us the opportunity to discuss various topics related to local, national, and international issues. Our monthly coffees have proved to be a valuable opportunity to be with other members of the parish for casual conversation and good times together. We are looking forward to welcoming new interested members for our informal "get-togethers" in 2025.

Music

Submitted by Dr. Elizabeth Melcher Davis

This year has been rich with glorious worship services and special music programs. The Parish Choir presented the "Requiem" by Gabriel Fauré on March 3rd with chamber ensemble. The 4th annual Caroling in Monroe Park & Holiday Market held on December 8th was a huge success



and featured the Grace & Holy Trinity Vocal Ensemble, the GRCC, the New Life Deliverance Tabernacle Vocal Ensemble, the RVA Street Singers, and a brass quintet. On Christmas Eve, the Festival of Nine Lessons & Carols was led by the Parish Choir and a brass quintet.

Three concerts were performed at GHTC in 2024. The Three Sopranos in Concert featuring Sarah Kate Walston, Caroline Whisnant, and Abigail Stinnett, accompanied by Daniel Stipe, was held on January 27th. The Wren Masters Baroque Quartet performed a concert on April 13th. “Music for a Fall Day” featuring Caroline Whisnant and Chase Peak, accompanied by Daniel Stipe, was held on October 5th.

GRCC led the music at the 10:30 a.m. worship service on January 21st. The Children’s Choir and Youth Instrumental Ensemble led the music at the 10:30 a.m. worship services on May 5th and October 27th.

Special thanks to Stanley M. Baker, Assistant Choirmaster & Organist, Abigail Stinnett Children’s Choir Director, Children’s Choir, Parish Choir, and the Youth Instrumental Ensemble for their excellent musical leadership, and to the Concert Series Committee, Music Committee, staff, and congregation for their support of the music ministry.



GHTC Parish Choir on Centennial Celebration Sunday

Outreach Grants

Submitted by Chuck Bleick

As one of the four pillars of the church’s activities, the Mission/Outreach Committee brings together representatives of the outreach ministries supported by the church. These



Father Jon visiting Westminster Canterbury Richmond

ministries include The Pace Center, the Belize Mission Team, St. Andrews School, Circles RVA, Red Door, Caroling in Monroe Park, Christmas Ministry, GRCC, and Youth Projects. The committee received approval from the Vestry for the adoption of a revised process for awarding outreach project grants to area organizations. With the support of an approximately \$100,000 anonymous gift, \$117,500 was awarded in 2024 to support projects related to education for children, adult day services, rent relief, the adoption of a comprehensive fatherhood curriculum for the incarcerated, and distribution of shoes to the needy.

Pastoral Care

Submitted by the Rev. Jon Scarffe

Pastoral Care is part of the biblical narrative, and it is also part of our narrative at Grace & Holy Trinity. Since coming on board, I have been instrumental in carrying out regular pastoral visits to GHTC members who can no longer attend in person. These members receive monthly or quarterly visits or phone calls. These connections are a vital part of GHTC identity as they form a bridge between the member and the church body. They also speak into who we are as a worshipping community. Most of those who are visited receive prayer ministry, blessings and Holy Communion. A number of pastoral care encounters have taken place on the church campus by appointment or through informal conversations on Sundays. The ultimate pastoral care is of course through baptism and Holy Communion.

On December 16th we held a “Blue Christmas” service as a pastoral offering to those who find the Christmas period difficult. It was the first time this form of service had been held at GHTC. It was well received by those who attended.

Pastoral care is not solely carried out within the church community so therefore I have been building a relationship with The Pace Center engaging in fruitful conversations with students and staff. I have also been creating connections with Spiritual Care at Westminster Canterbury and I look forward to celebrating and preaching at their Thursday Eucharist Service in the New Year. Looking forward, Pastoral Care is developing a Lay Eucharistic Visitor team. This is an exciting opportunity to extend lay ministry. A flower ministry is also being developed using the flowers graciously donated as gifts to those who are housebound. I also look forward to leading a number of forums in 2025 around the subject of Spirituality.

In closing, I encourage anyone who wants to chat to please contact me. Finally, thank you to Father Brent and Deacon Steve, to my colleagues for their active support and to the members of GHTC who have been very welcoming.

In Peace,

Father Jon



Red Door Ministry

Submitted by Andrew Peacock

The Red Door Ministry is always thinking of ways the church can help the guests we feed lunch at noon every Friday (*pictured above*). The Clothing Closet continues to collect socks, men's underwear in medium to extra large sizes, jeans, toiletries, and plastic grocery bags. We welcome your donations of used clothing that is clean and in good repair, understanding that the people we serve should be dressed in clothes they can feel proud to wear.

St. Andrew's School

Submitted by Shelley Thompson

St. Andrew's School deeply appreciates the generosity of GHTC. Your support during the 2023–2024 school year allowed us to deliver our holistic, whole-child programming to 96 elementary-aged students in the City of Richmond.

Despite the ongoing academic and social challenges following the pandemic, our students continue to make impressive strides. By spring 2024, 57% of St. Andrew's students were reading at or above grade level. Additionally, another 16% of students made at least a year's progress in reading, even if they did not meet year-end benchmarks. Together, these achievements represent 76% of our students making significant progress or exceeding expectations – an inspiring improvement compared to 52% in spring 2022 and 33% in spring 2021, as measured by the Fountas & Pinnell Reading Assessment.

We are immensely grateful for your continued investment in ensuring families across the greater Richmond area have access to the high-quality education and opportunities provided by St. Andrew's School.

Shining Examples

Submitted by Dougie Erikson



Shining Examples at the Parish Ministry Fair

The Shining Examples polish brass every Thursday morning from 9:00 a.m. to 11:00 a.m. The brass contributes so much to the beauty of the church, and we have a good time chatting while we work. You can contact a member of Shining Examples to pick up a list of what we polish.

Spirited Readers Book Club

Submitted by Mary Ann Blankenship

On the third Monday afternoon of each month the members of the Spirited Readers Book Club arrive at the appointed home with copies of a novel – or a biography, perhaps a mystery, or maybe a current volume of non-fiction. In any case, the discussion is lively and thoughtful, the snacks are tasty but not elaborate, and everybody nominates future reading suggestions and gives input.

Spirited Sisters

Submitted by Cathy Saunders



The Spirited Sisters are a group of women of the parish and their friends who meet once a month for dinner, drinks, conversation, and fellowship. We meet on the second Monday of each month at 5:30 p.m. and have been meeting every month for eight years. We usually meet at a convenient restaurant to enjoy a Dutch treat meal and beverage. Fifteen to twenty members attend each month, and new members are welcome!

Sunday Breakfast

Submitted by Dave Hetherington

This vital ministry of the parish continues to serve Sunday morning breakfast that nourishes parishioners for spiritual journey. We cook and

serve an old-school, high calorie meal usually consisting of eggs, biscuits, bacon, sausage, apples, grits, and potatoes most Sundays between Labor Day and Memorial Day, gathering at 7:30 a.m. (for the cooks) in order to serve from 9:00 a.m. to 10:00 a.m.

Ushers

Submitted by Kathy Wommack

Ushers warmly welcome congregants at the 10:30 a.m. service and hand them bulletins. We keep track of the total number of congregants at each service for the church's attendance records, and for those who are preparing communion. During the service, we collect offerings from the congregation and deposit them in the church's safe. We fill the spots for the upcoming month by emailing the pool of volunteers. The time requirement is minimal, but the reward is great.

Youth Sunday Funday

Submitted by Laura Lee

Fellowship for middle school and high school students is organized by Youth Sunday Funday ministry. This year's gatherings happened at locations such as SkyZone and Triangle Rock Club, culminating in a regifting swap and tacky sweater contest on the 12th day of Christmas. The ministry is looking to diversify gatherings such as this year's Youth Snowskiing Day Trip to Massanutten Ski Resort. Drop off, pick up, and meals are all planned for at any of GHTC's Youth Sunday Funday events. Friends are welcome, too!



Youth Sunday Funday at SkyZone

Administration at GHTC

2024 Annual Parish Meeting Minutes

Submitted by Mary Ann Blankenship

Call to Order

At 9:32 a.m., the Rev. Gregory Bezilla, Priest Locum Tenens, called the meeting to order with “A Prayer for a Church Meeting.”

Appointment of Register

The Rev. Bezilla appointed Mary Ann Blankenship as register.

Determination of Quorum and Adoption of Agenda

Ms. Blankenship reported that a quorum was present. Upon a motion made and seconded, the agenda was adopted.

Vestry Nominating Committee

Mike Hale, chair of the Vestry Nominating Committee, reported that 30 parishioners were suggested for Vestry election and that nine agreed to run: Lisa Dawson, Julie Joyce, Marshall Morton, Catherine Perrin, Saint Pickney, Bradford Sauer, Nick Sollog, John Thomas, and Kathy Wommack. Mr. Hale thanked the committee: Brad Davenport, Terry Hathaway, Clay Hilbert, and David Lewis.

The Rev. Bezilla asked eligible voters to vote by 9:55 a.m. by placing their ballot in the plate.

Approval of Minutes

Upon a motion made and seconded, the minutes of the February 19th, 2023, meeting were approved.

Finance Committee

Mike Joyce, Treasurer and chair of the Finance Committee, referred participants to the Finance Report in the 2023 Annual Report. Mr. Joyce reported that 2023 ended with a deficit of about



Senior Warden David Lewis making his remarks at the 2024 Annual Parish Meeting

\$47,000, with both income and expenditures below budget. GHTC has received 170 pledges for 2024, totaling \$794,000.

Mr. Joyce thanked members of the committee: Bill Shumadine, Harold Williams, and Kathy Wommack.

Endowment Fund

Carl Blackwell, President of the Endowment Fund, referred participants to the endowment summary in the 2023 Annual Report, noting that \$15 million is managed by the trustees. In 2023, the endowment provided funds for GHTC's operations as well as installation of bells and update of the heating and air conditioning system.

Mr. Blackwell thanked the trustees: Trigg Brown, Clay Hilbert, Bill Derry, Pem Hall, David Heatherington, Julie Joyce, Nelson Lankford, Kinloch Nelson, and Harold Williams.

Senior Warden

David Lewis, Senior Warden, said that it had been an honor to serve during a year of unforeseen change. He is gratified that even during a disruptive year, the work of the church went on, highlighting the Hope for Ukraine concert, celebration of Beth Davis' 20 years at GHTC, the

covenant relationship with The Pace Center at VCU, and Caroling in Monroe Park & Holiday Market. Mr. Lewis also cited GHTC's resilience in restoring Sunday breakfasts, providing a place of solace after the shooting at the Altria Theater, and upgrades to our building.

Mr. Lewis thanked the Vestry, Staff, Finance Committee, Treasurer Mike Joyce, and the Endowment Fund. He highlighted the contributions of the Rev. Bezilla and the Rev. Paul Evans, who shouldered the full burden of the souls in our parish for many months. Finally, Mr. Lewis thanked Meredith McGuire for her support as Junior Warden and expressed his confidence in her as Senior Warden. He solicited prayers for the Vestry.

Following Mr. Lewis' remarks, Junior Warden Meredith McGuire thanked him and presented him with a token of appreciation from the Vestry.

Discernment Committee

Clay Hilbert, chair of the Discernment Committee, shared three points:

- **Priest-in-Charge:** Serves three years, with the possibility of continuing to serve as rector afterwards (unlike an interim rector).
- **Discernment Committee Members:** Debra Cole, Susan Hankins, Megan Lecky, Chase Peak, Courtney Scottow, and Harold Williams.
- **Goal:** The committee is optimistic that by the end of March they will recommend to the Vestry an ordained leader who best meets GHTC's needs. Mr. Hilbert encouraged all parishioners to complete the two-question survey to guide the committee's work.

Priest Locum Tenens

The Rev. Bezilla shared that after being called to help stabilize GHTC in September, he resolved to enter a partnership with the Vestry, Staff, and members to move forward during his time with us, keeping Christ at our center and relying on prayer, scripture, and the church's canons.

Questions & Answers

- Ann Gray thanked Communications Associate Tyler Brady for his work producing the 2023 Annual Report.



- Bev Eggleston asked about using the *Book of Common Prayer* and hymnal during worship. The Rev. Bezilla responded that they would be used during Lent.

Election Results

David Lewis announced the newly elected Vestry members:

Class of 2027

Lisa Dawson
Marshall Morton
Brad Sauer
Nick Sollog
Kathy Wommack

Mr. Lewis thanked the election tellers.

Adjournment

At 10:14 a.m., the Rev. Bezilla read “A Prayer Attributed to St. Francis” from the *Book of Common Prayer* and declared the meeting adjourned.

Mary Ann Blankenship

Mary Ann Blankenship, *Register*

Endowment

Submitted by Carl Blackwell

The Grace & Holy Trinity Endowment Fund, Inc. is a corporation, a distinct legal entity. It is separate from the church, yet it exists to support our church.

The objective of the Endowment Fund is to maximize total returns at reasonable risk, provide funds each year for parish causes and programs, while preserving capital, and provide help when a major project or unforeseen need arises.

The ten Trustees oversee the management of the funds with professional assistance from Davenport & Company. The fund is invested for total, risk adjusted returns. There are separate funds within the total that are funds of the Church and under the control of the Vestry. Of the funds under The Trustees’ direct control, each year we seek to distribute 3% to 5% of the average market value.

For 2024, we contributed \$458,000 to the church for its operations and scholarship assistance, plus \$153,537 for the HVAC replacement project, and \$60,700 for organ repairs.

For 2025 we have pledged to provide the church \$480,800 for its operations and scholarship assistance, plus up to an additional \$51,500 for the HVAC replacement project.

As of December 31st, 2024, the total value of all funds under management was \$15,892,650.55. Of this, \$12,602,898 represents the funds under the Endowment Trustees’ direction. With the balance under the direction of the Vestry the Trustees are dedicated to supporting GHTC, and we welcome and invite your support.

Trustees

Carl F. Blackwell
Bill Derry
Pem Hall
Berkeley Horne
David Hetherington
Clay Hilbert
Julie Joyce
Nelson Lankford
Harold Williams
Kathy Wommack

Trustees Emeritus

Taylor Benson
Rieman McNamara
George McVey
Kinloch Nelson
Fielding Williams

Endowment Scholarship

Submitted by Billy McGuire

The Endowment Fund makes funds available annually to the Scholarship Committee, which provides need-based assistance to active and involved church members for college, graduate school, and independent school tuition. In 2024, the committee received four applications for aid which were funded, for a total of \$6,000. The Committee also granted four scholarships from the Mason Memorial fund to students in the Church Schools of the Diocese of Virginia totaling \$7,500.



Transfers In

Walker Mason
Mason New
Porsche Pierson

Transfers Out

Caroline Ewers
Frances Ewers
Sarah Ewers
Thomas Ewers
Shelli Lord-Pawson
Todd Pawson

Baptisms

Sarah Philippa Brown
Archie Alexander Hall
Paul Hudson Hastings
Hampton Constance Osinski
Elizabeth Rivers Overton

Marriages

Ann Coleman Brogan &
John Peyton McGuire
Caroline Parker Williams &
Mark William Anderson
Carolyn Campbell Fortson &
Walker Reid Mason

Burials

Nancy Bowles
James Harry Carlson
Byrd Warwick Davenport Jr.
Bill Wood DeShazo, M.D.
Betty Markham
Susan Blackford Moffett
Mary Watt New
Jack Stevenson Jr.

Parish Records

660 Total Active Members

Average Worship Attendance

13 Sunday | 8:00 AM
118 Sunday | 10:30 AM
10 Wednesday | 11:00 AM

Easter & Christmas Attendance

100 Easter Day | 9:00 AM
351 Easter Day | 10:30 AM
209 Lessons & Carols | 4:00 PM
280 Children’s Pageant | 4:00 PM
72 Christmas Eve | 11:00 PM
24 Christmas Day | 10:00 AM

Personnel Committee

Submitted by Julie Joyce

The Personnel Committee was established in 2024 to provide guidance in employee matters as needed. The Vestry tasked the committee with developing a comprehensive employee handbook with the goal of consistent and equitable treatment of all employees. An added goal was to ensure that employees of GHTC know what is expected of them and what they may expect from GHTC. This goal is being furthered through the work on Letters of Agreement, which the Committee has supported. Also, this committee, working with the Finance Chair, facilitated the hiring of a Financial Administrator.



Volunteers at the Parish Work Day hosted at The Pace Center

Policy Committee

Submitted by Mary Ann Blankenship

The Policy Committee is charged by the Vestry with recommending policies for the efficient, transparent and mission-driven operation of GHTC. We met seven times in 2024. You can find the current policies in the Member Center at ghtc.org. If you would like to suggest a new policy or changes in current policies, please contact a committee member: Brad Davenport, Jane Chaffin, Julie Joyce, Marshall Morton, Fielding Williams, and Mary Ann Blankenship (2024 Chair).

Property Committee

Submitted by Billy McGuire

The Property Committee consists of Chuck Bleick, Lauren Frazier, Mike Joyce, Billy McGuire (Chair), Andrew Peacock, Garrett Scottow, Karin Walker, and Harold Williams.

In 2024, the installation of the new HVAC systems on the first floor of the parish house was completed, and all of the HVAC systems were integrated into a new central computerized building management system. The new BMS system was used to reduce the humidity levels and outside air being drawn into the sanctuary to increase efficiency and reduce electrical consumption. We initiated contracts for the re-

leathering of the organ and the replacement of the organ blower with the bulk of the work to be completed in 2025. Two stained glass windows were restored along the alley. The basement storage areas were cleaned out, the parish hall was reoriented, the sound system was repaired, clergy offices and vesting areas were modified, and the church-wide room numbering system and property manual were adopted. The Property Committee also held a joint workday with The Pace Center.

The Property Committee would especially like to acknowledge Andrew Peacock, who is rotating off of the committee after serving and leading it for many years, and Cathy Saunders for her tireless efforts as a former member of the committee.

Stewardship Report

Submitted by Nick Sollog

The 2025 *Embracing Joy* Stewardship Campaign inspired heartfelt generosity across our congregation, demonstrating a renewed commitment to supporting the mission and ministries of GHTC. With 145 households pledging a total of \$750,032, this year's campaign was a testament to the enduring faith and dedication of our community.



We are especially grateful for the 75 households that increased their pledges, showing a remarkable desire to sustain and grow the work we do together. We welcomed two new pledging households this year. These commitments ensure that we can continue embracing joy through worship, outreach, and fellowship, living into the love and service to which God calls us.

Thank you to everyone who made this campaign a success. Your generosity strengthens our church community and empowers us to be a place of hope and light for all.

Vestry Report

Submitted by Mary Ann Blankenship

During 2024, your Vestry gathered in 12 regular monthly business meetings, two special called business meetings, a two-day retreat, and two informational meetings.



2024 Vestry and Clergy at the Vestry Retreat

The Vestry's primary focus throughout the year was on calling and supporting our new Priest-in-Charge, the Rev. Dr. Brent A. Melton. The Vestry also focused on personnel matters broadly, adopting a personnel handbook, endorsing Father Brent's hiring of two other clergy members, and beginning the search for additional clerical and lay staff. We bid a thankful farewell to the Rev. Paul Evans and the Rev. Steve McGehee.

Business matters were a significant area of attention, both maintaining GHTC's historic building and examining business functions in the context of the retirement of Judy Bowman, longtime financial secretary. The Vestry continued creating policies to guide GHTC's and encouraging both parishioners and staff to review those policies.

In June, the Vestry celebrated the 100th anniversary of the consolidation of Grace Church and The Church of the Holy Trinity. Parishioners re-enacted the walk that Grace parishioners took to the current location, enjoyed a festive lunch, heard stories from the early days, and more.

The Vestry also attended to GHTC's future, working with Ministry Architects and outgoing Director of Formation Kate Given to assess children's and youth programs, envision the future, and search for a new staff member to coordinate this work.

The Vestry takes GHTC's call to share God's love with our community seriously, allocating funding for a 2025 Belize mission and approving 15 grants to community organizations whose missions are aligned with GHTC's. A donor

provided significant support for those grants. The Vestry whole-heartedly supported GHTC's partnership with The Pace Center, serving our neighbors who attend VCU.

The Vestry relies on GHTC parishioners serving on committees to help do its work and in 2024 was especially grateful to these committees:

Committees & Chair

- Centennial Committee | Jodie Pully
- Discernment Committee | Clay Hilbert
- Finance Committee | Mike Joyce
- Outrech Committee | Chuck Bleick
- Personnel Committee | Julie Joyce
- Policy Committee | Mary Ann Blankenship
- Property Committee | Billy McGuire

Finance Committee

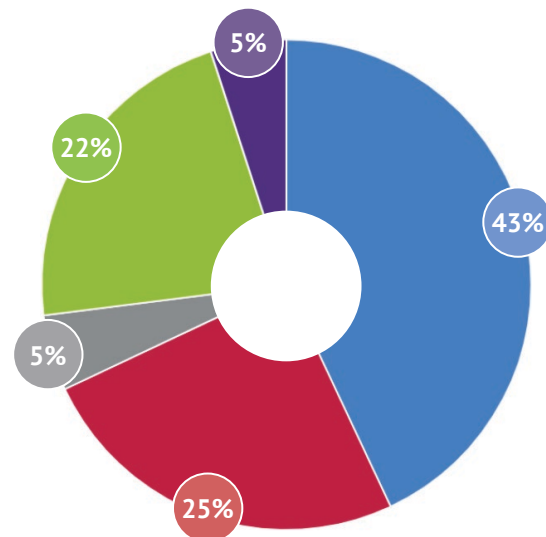
Submitted by Mike Joyce

Being generous changes us. Our generosity is an expression of gratitude for all that God has provided to us. By our generosity, we move toward a closer personal relationship with God and others.

We are generous givers of our time, talent, and financial resources to the mission of our Lord Jesus Christ, and to the mission of GHTC. We share our resources, both with those outside our walls, and for the care and nurture of our members and facilities. Thank you to everyone who contributes time, talent, and financial resources to GHTC.

Projected 2025 Sources of Income (Figure 1)

- Pledges
- Endowment Fund (Foundation)
- Endowment Fund (Vestry-Directed)
- Restricted Funds
- Other Sources



2024

Our 2024 revenue was driven by actual pledges of \$827,831 which was \$52,831 over budget, and by an anonymous donation of \$99,600 designated for Outreach Grants. Total expenses were \$77,814 below budget. These two factors combined led to a significant surplus of \$111,022, of which \$105,000 was allocated to the 2025 budget as follows:

- Outreach Grants: \$35,000;
- Red Door Ministry: \$31,500;
- Major Repairs: \$20,000; and
- Music Fund: \$18,500.

Consequently, we ended 2024 with a surplus of \$6,022 versus a forecasted deficit of \$44,250, which we are very pleased to report.

2025

The Vestry approved a deficit budget of \$33,837 for 2025. As shown in the financial presentation and the graph below (Figure 1), 2025 projected income of \$1,747,100 is forecasted to come from the following sources:

- Pledges (43%);
- GHTC Endowment Fund (25%) and the Vestry Directed Endowment Funds (5%);
- Restricted Funds (22%); and
- from other sources such as fundraisers and other miscellaneous contributions (5%).

Pledges for 2025

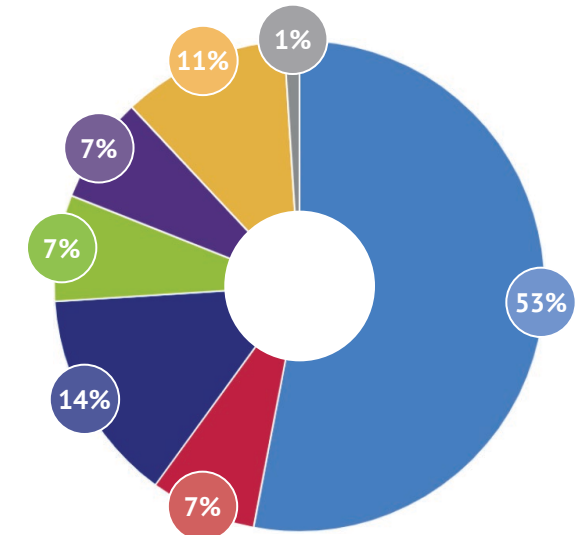
We set a pledge goal of \$750,000 for 2025, and as of February 3, 2025, we had received 145 pledges totaling \$750,032, or 100% of our pledge goal. For 2025 we had 75 increased pledges, 12 decreases, 52 that stayed the same, 4 renewed pledges, and 2 new pledges.

The above figures can be compared to last year when we received 170 pledges totaling almost \$800,000 (\$794,775). The \$750,000 goal for 2025 also represents a decrease of \$77,831 from the actual pledges paid in 2024.

In budget discussions with the Vestry, there was a shared belief that GHTC is in a transition period. The continued strength and dedication of GHTC's staff and lay leadership, the congregation's

Projected 2025 Expenses by Category (Figure 2)

- Personnel
- Administration
- Building & Property
- Worship
- Education
- Mission
- Parish Life



ongoing generosity, and the long-term financial stability that the church enjoys through the resources of its endowed funds, give the Finance Committee and the Vestry the confidence that we will successfully navigate this transition, and return to a balanced budget in the future.

We are pleased with the results of the 2025 pledge drive, and we would be grateful for additional pledges to reduce the projected deficit.

The graph below (Figure 2) summarizes the distribution of GHTC's budgeted expenses by category.

Michael Joyce

Mike Joyce, Finance Committee Chair



Parish-wide Congregational Photograph at the Centennial Celebration

Finance Report

Submitted by Mike Joyce

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Budget	2024 Variance	2025 Budget Adopted by Vestry	2025 Budget vs 2024 Actual
Income								
Pledges-Current	619,120	765,656	787,842	827,831	775,000	52,831	750,000	(77,831)
Non-Pledged Gifts	47,222	47,324	41,961	33,850	46,000	(12,150)	40,000	6,150
Pledges-Prior	8,804	1,275	15,625	55,130	50,000	5,130	4,500	(50,630)
Loose Plate	8,194	11,257	12,255	10,749	10,500	249	10,500	(249)
Sundry Income	11,231	29,575	14,794	7,573	11,000	(3,427)	11,000	3,427
Endowment Fund - Vestry Directed	94,000	115,000	93,000	117,995	118,000	(5)	93,000	(24,995)
Endowed Pledges	45,000	25,750	30,000	31,000	31,000	-	31,000	-
Endowment Fund - Foundation Directed	382,000	420,000	425,000	442,000	440,000	2,000	430,000	(12,000)
Missions and Outreach (1)	4,823	2,098	10,000	99,600	5,000	94,600	-	(99,600)
Special Gifts	5,000	6,550	5,000	2,500	2,500	-	-	(2,500)
Released from Other Restricted (2)	134,275	122,042	159,355	92,580	154,350	(61,770)	377,100	284,520
Redistribute Current Year Surplus (3)				(105,000)	-	(105,000)	-	105,000
Total - Income	1,359,669	1,546,527	1,594,832	1,615,808	1,643,350	(27,542)	1,747,100	131,292
Expenses - Programs								
Worship								
Altar Guild	2,745	3,208	5,371	6,705	6,000	705	15,500	(8,795)
Music Supplies	4,838	7,193	6,516	5,090	6,750	(1,660)	6,750	(1,660)
Instrument Maintenance	5,175	10,784	6,550	10,169	8,000	2,169	8,000	2,169
Concert Series	3,200	1,872	2,475	3,200	3,500	(300)	3,500	(300)
Music Program: Personnel (4)	33,818	74,808	85,008	90,516	87,000	3,516	87,000	3,516
Total - Worship	49,776	97,865	105,920	115,680	111,250	4,430	120,750	(5,070)
<i>% of Total Expenses</i>	3.66%	6.40%	6.50%	7.19%	6.59%		6.78%	
Education								
Education: Children and Young Families Ministry	10,712	12,531	11,131	4,540	10,200	(5,660)	10,200	(5,660)
Education: Youth Ministry	2,588	5,610	11,150	1,942	7,000	(5,058)	7,000	(5,058)
Campus Ministries	29,021	26,480	24,410	43,910	70,500	(26,590)	80,200	(36,290)
Education: Adults	802	1,673	502	1,128	1,500	(372)	1,500	(372)
Education: Formation Training and Support	340	2,423	682	2,335	2,000	335	2,000	335
Education: Personnel	6,578	14,772	16,398	14,031	26,150	(12,119)	22,000	(7,969)
Total - Education	50,041	63,489	64,273	67,886	117,350	(49,464)	122,900	(55,014)
<i>% of Total Expenses</i>	3.68%	4.15%	3.95%	4.22%	6.95%		6.90%	
Mission								
Diocese of Virginia	72,000	72,000	57,000	67,700	67,700	-	80,507	(12,807)
Outreach Grants (1)	24,876	17,916	16,831	117,100	17,500	99,600	35,000	82,100
Seminarian Support	410	3,316	90	-	-	-	-	-
Red Door Ministry	29,905	35,670	23,601	26,166	35,000	(8,834)	35,000	(8,834)
Belize Mission Trip	-	2,824	61,010	2,308	10,000	(7,692)	40,700	(38,392)
Youth Missions and Outreach	120	-	-	-	-	-	-	-
Discretionary Fund - Rector	3,000	5,000	5,000	5,000	5,000	-	5,000	-
Discretionary Fund - Associates	-	-	3,750	3,750	3,750	-	3,750	-
Discretionary Fund - Deacon	-	-	-	-	-	-	1,250	(1,250)
Discretionary Fund - Staff	-	2,500	1,250	1,250	1,250	-	1,250	-
Total - Mission	130,311	139,226	168,532	223,274	140,200	83,074	202,457	20,817
<i>% of Total Expenses</i>	9.57%	9.10%	10.35%	13.87%	8.31%		11.37%	
Parish Life								
Sunday Breakfasts	3,234	10,552	11,222	8,835	10,000	(1,165)	10,000	(1,165)
Special Events	1,064	8,054	10,674	13,012	18,000	(4,988)	8,000	5,012
Total - Parish Life	4,298	18,606	21,896	21,847	28,000	(6,153)	18,000	3,847
<i>% of Total Expenses</i>	0.32%	1.22%	1.34%	1.36%	1.66%		1.01%	
Total - Programs	234,426	319,186	360,621	428,687	396,800	31,887	464,107	(35,420)
<i>% of Total Expenses</i>	17.22%	20.86%	22.14%	26.63%	23.51%		26.06%	

	2021 Actual	2022 Actual	2023 Actual	2024 Actual	2024 Budget	2024 Variance	2025 Budget Adopted by Vestry	2025 Budget vs 2024 Actual
Expenses - Administration & More								
Personnel								
Salaries	615,180	596,697	687,653	614,894	696,300	(81,406)	659,200	(44,306)
Employers Social Security	46,132	41,885	49,466	45,623	52,800	(7,177)	49,900	(4,277)
Benefits	116,377	96,851	82,717	95,396	111,600	(16,204)	133,200	(37,804)
Pension Premiums	81,160	68,434	69,681	73,895	79,000	(5,105)	75,100	(1,205)
Mileage	-	1,763	361	1,138	2,000	(862)	2,000	(862)
Other Personnel Expenses	7,642	23,838	23,739	8,900	12,000	(3,100)	20,000	(11,100)
Continuing Education	251	3,401	500	425	5,000	(4,575)	7,000	(6,575)
Total - Personnel Expenses	866,742	832,869	914,117	840,271	958,700	(118,429)	946,400	(106,129)
<i>% of Total Expenses</i>	63.67%	54.43%	56.13%	52.20%	56.81%		53.14%	
Administration								
Accounting and Banking	22,949	22,976	24,921	24,982	25,500	(518)	26,500	(1,518)
Vestry Expense	-	403	440	6,088	7,500	(1,412)	2,500	3,588
Diocesan Annual Convention	1,400	4,792	2,391	1,386	3,600	(2,214)	3,600	(2,214)
Communication	22,941	21,653	21,586	16,656	25,000	(8,344)	22,500	(5,844)
Office Expense (5)	45,855	56,915	62,138	72,453	55,000	17,453	65,000	7,453
Total - Administration	93,145	106,739	111,476	121,565	116,600	4,965	120,100	1,465
<i>% of Total Expenses</i>	6.84%	6.98%	6.84%	7.55%	6.91%		6.74%	
Building & Property								
Property and Liability Insurance	44,465	47,276	49,029	54,330	53,000	1,330	58,300	(3,970)
Fuel/Water	8,000	12,275	10,240	10,808	10,000	808	10,000	808
Electricity	33,204	41,808	43,658	50,461	41,500	8,961	50,500	(39)
Janitorial Expenses	6,316	13,959	9,936	10,132	16,000	(5,868)	30,000	(19,868)
Maintenance and Repair (6)	56,007	110,236	110,135	93,532	85,000	8,532	91,530	2,002
Capital Improvements (major repairs)	19,024	45,835	19,429	-	10,000	(10,000)	10,000	(10,000)
Total - Building & Property	167,016	271,389	242,427	219,263	215,500	3,763	250,330	(31,067)
<i>% of Total Expenses</i>	12.27%	17.74%	14.89%	13.62%	12.77%		14.06%	
Total - Personnel, Administration, Building & Property	1,126,903	1,210,997	1,268,020	1,181,099	1,290,800	(109,701)	1,316,830	(135,731)
<i>% of Total Expenses</i>	82.78%	79.14%	77.86%	73.37%	76.49%		73.94%	
Total Expenses	1,361,329	1,530,183	1,628,641	1,609,786	1,687,600	(77,814)	1,780,937	(171,151)
Total Operating Income Over/(Under) Expense	(1,660)	16,344	(33,809)	6,022	(44,250)	50,272	(33,837)	(39,859)

Footnotes for 2024 Actual

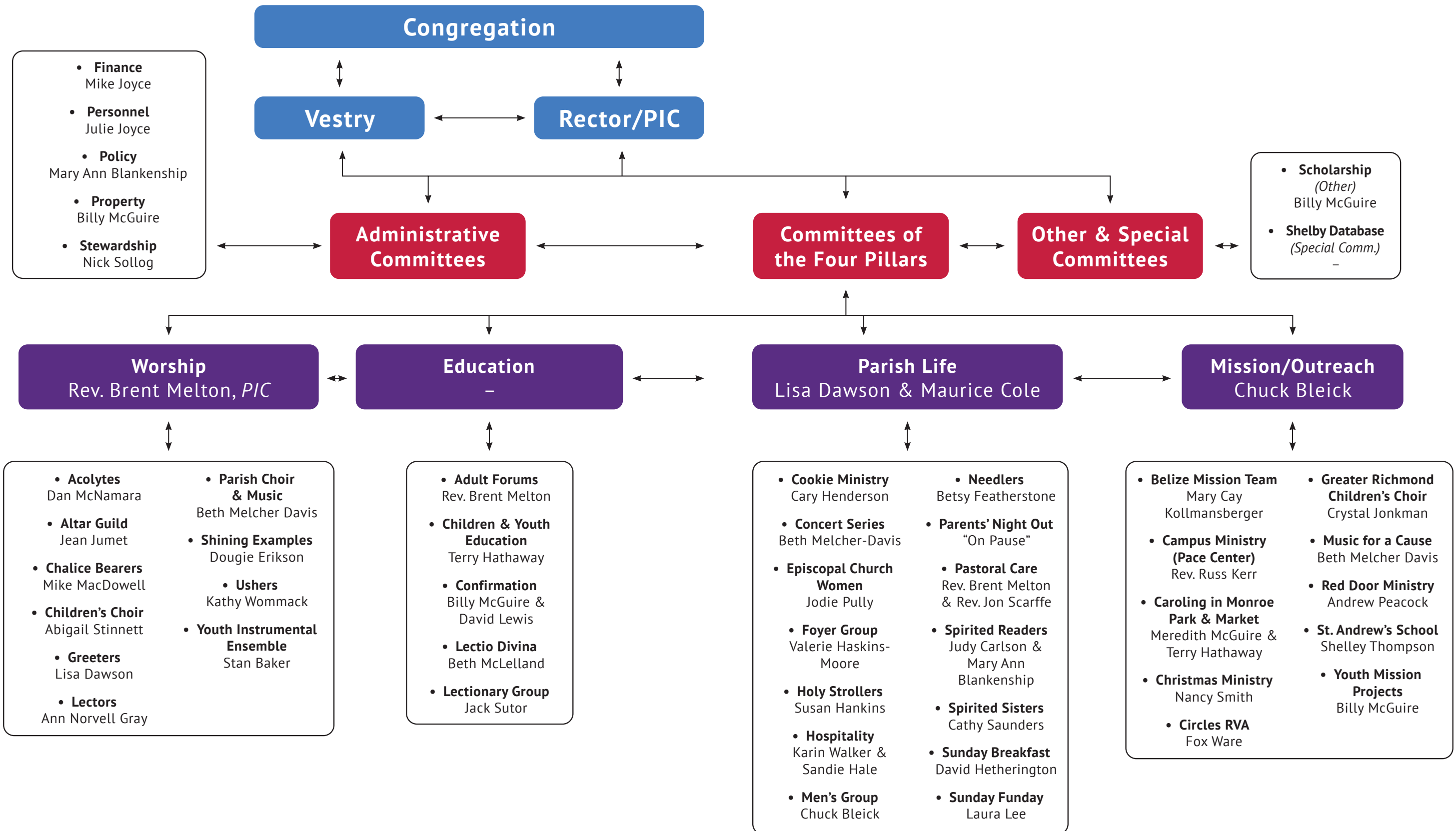
- We received \$99,600 anonymous donation that was designated for outreach grants. This was fully disbursed in 2024.
- Released from restricted funds, including \$44k from Campus Ministry and \$17k from Music funds.
- Allocated \$105k of the 2024 surplus to the following funds: \$35k to Outreach Grants, \$31.5k to Red Door Ministry, \$20k to Major Repairs, \$18.5k to Music Fund.
- Assistant Choirmaster & Organist, section leaders and instrumentalists.
- Includes \$30k for copier expenses, \$13k for computer services, plus the postage meter and office supplies.
- Includes HVAC, electrical and elevator repairs, routine maintenance contracts, and security personnel for worship services.

Personnel Information

2025 Personnel numbers are based on 3 part-time employees and 8 full-time employees.

Ministry & Committee Organization Chart

Submitted by Tyler Brady



Ministry Leaders Contact List*

Acolytes	Dan McNamara	Hospitality Committee	Karin Walker
Adult Formation	The Rev. Brent Melton		Sandie Hale
Altar Guild	Jean Jumet	Lectio Divina	Beth McClelland
Belize Mission Team	Mary Cay Kollmansperger	Lectionary Group	The Rev. Jack Sutor
Campus Ministry	The Rev. Russ Kerr	Lectors	Ann Gray
Caroling in Monroe Park & Holiday Market	Meredith McGuire	Men's Group	Chuck Bleick
	Terry Hathaway	Music & Parish Choir	Dr. Elizabeth Melcher Davis
Chalice Bearers	Mike MacDowell	Outreach Grants	Chuck Bleick
Children's Choir	Abigail Stinnett	Pastoral Care	The Rev. Brent Melton
Children & Youth Formation	Terry Hathaway	Red Door Ministry	Andrew Peacock
Christmas Ministry	Nancy Smith	St. Andrew's School	Shelley Thompson
Circles RVA	Fox Ware	Shinging Examples	Dougie Erikson
Confirmation	Billy McGuire	Spirited Readers Book Club	Judy Carlson
	David Lewis		Mary Ann Blankenship
Cookie Ministry	Cary Henderson	Spirited Sisters	Cathy Saunders
ECW of GHTC	Jodie Pully	Sunday Parish Breakfast Crew	David Hetherington
Foyer Groups	Valerie Haskins-Moore	Ushers	Kathy Wommack
GRCC	Crystal Jonkman	Youth Instrumental Ensemble	Stanley M. Baker
Greeters	Lisa Dawson	Youth Sunday Funday	Laura Lee
Holy Strollers	Susan Hankins		

*Please visit ghtc.org/contact and use the drop-down menu to contact GHTC's Ministry Leaders.

Upcoming Events

02/15	4:00 PM	Valentines on Broadway Concert (Reception to Follow in Parish Hall <i>Church</i>)
02/16	9:00 AM	Confirmation Retreat (<i>Church</i>)
02/22	8:00 AM	Vestry Retreat (<i>Roslyn Conference Center</i>)
02/23	10:30 AM	Holy Communion with the Greater Richmond Children’s Choir* (<i>Church</i>)
02/26	12:00 PM	Stories & Lunch hosted by GHTC (<i>The Pace Center</i>)
03/01		Belize Mission Trip Begins (Ends on 03/08)
03/02	10:30 AM	Children & Youth Sunday with Children’s Choir* (<i>Church</i>)
03/02	11:45 AM	Mardi Gras Reception (Following 10:30 AM Worship <i>Parish Hall</i>)
03/05	11:00 AM	Ash Wednesday* (<i>Chapel</i>)
03/05	2:00 PM	Ashes-to-Go (<i>Monroe Park</i>)
03/05	7:00 PM	Ash Wednesday* (<i>Church</i>)
03/08	4:00 PM	A Musical Offering: A Lenten Recital in the Gibson Memorial Chapel (Reception to Follow in Parish Hall <i>Chapel</i>)
03/19	9:00 AM	Diocesan Episcopal Church Women host Lenten Retreat with Bishop Goff* (<i>Parish Hall & Church</i>)
03/21	TBD	Parish-wide Vision Summit for Children & Youth Formation (<i>Parish Hall</i>)
04/13	10:30 AM	Palm Sunday* (<i>Church</i>)
04/17	7:00 PM	Maundy Thursday* (<i>Church</i>)
04/18	12:00 PM	Good Friday* (Followed by Stations of the Cross in Monroe Park <i>Church</i>)
04/19	7:00 PM	The Great Vigil of Easter* (<i>Church</i>)
04/20	9:00 AM	Easter Day* (<i>Church</i>)
04/20	11:00 AM	Easter Day* (<i>Church</i>)
05/04	10:30 AM	Holy Communion with “Gloria” by John Rutter & “I Was Glad” by C. Hubert H. Parry* (Parish Choir, Brass, Percussion & Organ <i>Church</i>)

*Livestream Available at youtube.com/@ghtc

Recurring Events

Sundays	8:00 AM	Holy Communion, Rite I (<i>Chapel</i>)
	9:00 AM	Parish Breakfast (<i>Parish Hall</i>)
	9:30 AM	Parish Forum (<i>First Floor Classroom</i>)
	9:30 AM	Lectionary Group (<i>Library</i>)
	9:30 AM	Children’s Choir (<i>Children’s Choir Room</i>)
	10:15 AM	Sunday School (<i>Sunday School Room</i>)
	10:30 AM	Holy Communion, Rite II (<i>Church</i>)
	11:45 AM	Coffee & Refreshments (<i>Parish Hall</i>)
Mondays	5:30 PM	Greater Richmond Children’s Choir (<i>Choir Room</i>)
Tuesdays	4:15 PM	Greater Richmond Children’s Choir (<i>Choir Room</i>)
	5:00 PM	Circles RVA (<i>Parish Hall</i>)
Wednesdays	11:00 AM	Holy Communion & Healing Service (<i>Chapel</i>)
	7:15 PM	Lectio Divina (<i>Zoom</i>)
Thursdays	9:00 AM	Shining Examples (<i>Church</i>)
	5:30 PM	Movement in Grace (<i>Parish Hall</i>)
Fridays	2:00 PM	Red Door Ministry Lunch (<i>Parish House</i>)
Saturdays	9:00 AM	Altar Guild (<i>Church</i>)
Second Monday of the Month	5:30 PM	Spirited Sisters (<i>Mosaic Restaurant</i>)
Third Monday of the Month		Spirited Readers Book Club (<i>TBD</i>)
Third/Fourth Wednesday of the Month	5:30 PM	Vestry Meeting (<i>First Floor Classroom</i>)
Last Saturday of the Month	10:00 AM	Men’s Group (<i>Ellwood Thompson’s Café</i>)

Grace & Holy Trinity Church

an Episcopal parish on Monroe Park



GHTC Staff: Name, Title

Ministry Focus

Phone Ext.

The Rev. Brent A. Melton, <i>Priest-in-Charge</i>	Admin. Liturgy Formation	Ext. 17
The Rev. Jon Scarffe, <i>Interim Assistant Priest</i>	Pastoral Care	Ext. 16
The Rev. Steve Pace, <i>Deacon</i>	Outreach Pastoral Care	Ext. 12
The Rev. Russ Kerr, <i>Campus Minister</i>	Pace Center Student Engagement Coordinator	
Dr. Elizabeth Melcher Davis, <i>Choirmaster & Organist</i>	Music Choir Liturgy	Ext. 18
Stanley M. Baker, <i>Assistant Choirmaster & Organist</i>	Youth Instrumental Ensemble Choir	Ext. 21
Abigail Stinnett, <i>Children's Choir Director</i>	Children's Choir	
Roland Boone, <i>Sexton</i>	Property	Ext. 23
Tyler Brady, <i>Communications Associate</i>	Communications Social Media Printing	Ext. 25
Lauren Frazier, <i>Parish Administrator</i>	Property Admin. Pastoral & Clergy Support	Ext. 23
Barbara Hobson-Simpson, <i>Receptionist</i>	Doors Phones Welcome	Ext. 10
Kathy Schultheis, <i>Financial Administrator</i>	Admin. Expenses Pledges	Ext. 14

Vestry

Meredith McGuire, *Senior Warden*

Chuck Bleick, *Junior Warden*

Mike Joyce, *Treasurer*

Mary Ann Blankenship, *Register*

Jane Carlson, Judy Carlson, Maurice Cole, Lisa Dawson,
Dan McNamara, Marshall Morton, Mason New, Brad Sauer,
Nick Sollog, Fielding Williams & Kathy Wommack



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