



Grace & Holy Trinity Church

an Episcopal parish on Monroe Park

Grace & Holy Trinity Church (GHTC) is accepting applications to support community organizations and facilitate volunteer opportunities during the 2026 calendar year. The Outreach Grant Program provides financial support to non-profit organizations that promote Christian beliefs and principles through their services or programs. It is the commitment of GHTC to reach out to the community with God's spirit of love, help and hope.

The deadline for consideration of 2026 Grant support is November 1st, 2025.

Organizations may apply for funding every 12 months.*

Guidelines

The following guidelines have been established to assist your organization in presenting a grant request in a manner consistent with our review and decision-making process. The Outreach Grant program seeks to make investments in communities in the hope they can be built upon, leveraged with other gifts, and remain intact as the cornerstone of community improvement. Priorities include awards to organizations providing human services to children, youth, adults, the elderly, individuals, families, and neighborhoods, and offer volunteer opportunities for members of Grace & Holy Trinity Church.

Funding is made only to organizations that are exempt from federal taxation pursuant to Section 501c(3) and are not classified as private foundations. Grant awards can be for either (1) general operating support, or (2) specific projects. Funding requests can range from \$5,000 to \$20,000.

General operating support covers various operational needs rather than being limited to specific projects. It is meant to sustain day-to-day operations, including staff salaries, rent, utilities, technology, and administration.

Specific project support is intended to fund one-time requests for specific project. Support may include community activities, program development, curriculum development, equipment, and other targeted projects.

Funding is for organizational activities occurring during the 2026 Calendar Year.

Follow-up Reports

To qualify for future grants, funded organizations must submit a follow-up report by December 31st, 2026. Reports should include:

- A recap of how grant funds were allocated, and an assessment as to whether the purpose of the original request was achieved.
- Measures of success, such as event attendance, community impact, physical

improvements completed, or other descriptions of how the grant funds were used.

- Number of volunteer hours provided by Grace & Holy Trinity Church members.
- Next steps

Application

Name of Organization: _____

Name of Primary Contact Person & Position: _____

Organization's street address: _____

501c(3) Tax ID: _____

Primary contact's email address: _____

Primary contact's phone number: _____

Organization's Mission Statement: _____

How is the organization serving the target community?

Are there opportunities for members of Grace & Holy Trinity Church to volunteer time and talent with the organization? If so, in what capacity?

General Operating Support

The grant request should directly address critical operational expenses (salaries and utilities) that allow the organization to continue its mission despite revenue shortfalls. The grant helps the organization sustain its day-to-day operations and prevent disruptions to its services.

For general operation support, describe how the grant will ensure the continued impact of the organization's core functions and will help sustain its day-to-day operations and services. The proposal should evidence:

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- A thoughtful plan to strengthen operations.
 - An effective and diverse leadership team.
 - Effective governance and engaged board.
 - A commitment to continuous improvement.
 - Alignment with the mission of the organization.
 - Opportunities for volunteer involvement.

Program or Project Support

Project grants fund a specific project or deliverable for a defined period. They are a type of categorical grant, which means the funds are designated for a particular purpose. Recipients often need to match a portion of other funds received. For program or project support:

Provide a statement of primary purpose and describe how the project aligns with the mission of the organization. The proposal should evidence:

- Clear goals, objectives, activities and timeline.
- Understanding of the community need.
- Capacity of the staff, leadership, and board to execute the project.
- Realistic budget and financial soundness.
- Adequate resources and planning for success.
- Project plan with achievable timeline.
- Opportunities for volunteer involvement

Amount of Funding Request: _____

Total budget with details of estimated income, costs, and expenses:

Payment timeline for requested funds (when funds are needed):

*If your funding request is time sensitive and falls after this date, special consideration will be given. Grace & Holy Trinity Church may consider reopening the grant application process for a specific window of time within the fiscal year if there are grant funds remaining in the annual budget.