

Grace & Holy Trinity Church

an Episcopal parish on Monroe Park



2026 Vestry Election Candidates & Procedures

Class of 2029

Vestry Nominee Qualifications & Expectations

To be nominated to serve on the Vestry, candidates must be confirmed adult communicants in good standing of Grace & Holy Trinity Church (GHTC). This means that they must:

- Be at least 16 years old;
- Have been baptized or received and confirmed in the Episcopal Church;
- Have received Holy Communion in an Episcopal church at least three times in the preceding year;
- Have, for the previous year, been faithful in corporate worship, unless for good cause prevented; and
- Have been faithful in working, praying, and giving for the spread of the Kingdom of God.
- In addition to these requirements, GHTC expects candidates to have exercised strong leadership in one or more areas of parish life and to have made and paid a personally meaningful and strong financial pledge to the general operating budget of the church for at least the year prior to the election.
- Before taking office, each Vestry member must sign a declaration and promise set forth in the canons of the church.

Nominating Committee

Vestry members in the last year of their terms will serve as the Nominating Committee. The Senior Warden will appoint the chair. The Nominating Committee will:

- Solicit nominations from members of the congregation;
- Obtain nominations who represent the breadth of the congregation and possess the skills needed to further the mission of the church;

- Determine the eligibility to serve of all potential nominees;
- Inform all potential nominees of the responsibilities of Vestry members;
- Ask all potential nominees if they are willing to serve;
- Obtain from all nominees a short biographical statement and picture for inclusion on the website, Sunday bulletin and other communication;
- Present to the congregation the number of nominees equaling at least the number of vacancies plus three.

In addition to nominees presented by the Nominating Committee, members of the congregation may submit nominations to the chair of the Nominating Committee no later than fifteen days prior to the Annual Parish Meeting. The committee will add to the information shared with the congregation prior to the election the names, pictures and biographical sketches of those congregational nominees eligible and willing to serve.

Vestry Election Process

- Nominees' names, pictures and brief biographical statements will be included on the website and in at least one Sunday bulletin prior to the Annual Parish Meeting.
- The election will be in person at the Annual Parish Meeting held at a place and time designated by the Vestry.
- Election will be by secret ballot.
- Ballots marked for more than the number of vacancies will not be counted. Ballots marked for fewer than the number of vacancies will be counted.
- The Senior Warden will appoint election tellers who will count the ballots and report the results to the Senior Warden.
- Eligible voters must be adult members in good standing of GHTC, meaning they:
 - a. Are at least 16 years old;
 - b. Have been baptized or received and confirmed in the Episcopal Church;
 - c. Have received Holy Communion in an Episcopal church at least three times in the preceding year;
 - d. Have, for the previous year, been faithful in corporate worship, unless for good cause prevented; and
 - e. Have been faithful in working, praying, and giving for the spread of the Kingdom of God.
- Qualified voters must number at least 10% of the number of active communicants in the church.
- Nominees receiving the most votes will be elected. In the event of a tie vote, the Senior Warden will determine the winner by lot.

- The Senior Warden will announce the names of those elected upon completion of the vote count. New Vestry members will also be announced on the website and in the following Sunday's bulletin.
- In the event of a vacancy on the Vestry, the remaining members may elect a qualified member of the congregation to fill the vacancy until the next Annual Parish Meeting, when the vacancy will be filled in the same manner as the election of other members of the Vestry. A person elected by the congregation to fill a vacancy will serve for the remaining portion of the term of the person being replaced.

Vestry Election Procedures

Adopted by the Congregation on February 19th, 2023.

The following procedures will govern election to the Vestry of GHTC:

- At each annual meeting the congregation will elect new Vestry members to fill the vacancies created by the end of terms or resignation of Vestry members.
- The number of positions open each year will be adjusted if necessary to maintain the maximum size Vestry allowed by the Diocesan Canons.
- The term of Vestry members will be three years, beginning at the next meeting of the Vestry after their election and ending when their successors take office.
- A Vestry member may not be elected to a consecutive term, except when a Vestry member has been elected to fill an unexpired term. In such cases, a Vestry member will complete the unexpired term and then be eligible for election to a full term, provided the Vestry member has served less than one and one-half years of the unexpired term.
- Those nominees receiving the most votes will be elected, without requiring that each receive the number of votes equal to the majority of those voting.
- Other rules pertaining to the Annual Parish Meeting and election of Vestry members will be consistent with the Diocesan Canons and will be adopted by the Vestry and communicated to the congregation.
- These procedures will remain in effect unless they are changed at an Annual Parish Meeting. They may be changed by majority vote of the congregation, upon recommendation of the Vestry after notice to the congregation of at least one week.

Vestry Election Candidates

Class of 2029

The Nominating Committee is happy to announce that **Robert Cillessen, Michael Hale, Terry Hathaway, Alexander Macaulay, Ronald May, Glenn Moore, Andrew Peacock, Bill Perkins, and Courtney Scottow** have agreed to stand for election to the Vestry this year. **Please vote for up to five (5) of the nine (9) candidates.** *Vestry election qualifications, process, and procedures are available beginning on page 1.*



Robert Cillessen

Grace and Holy Trinity has been a source of strength and comfort during turbulent times for all of us. It is truly special to be part of this welcoming community that is dedicated to the people of greater Richmond and especially VCU.

I have had the experience of working in Circles RVA, a wonderful experience meeting people from different backgrounds and life experiences. It is a truly moving experience to be part of their growth and see the financial lives improve for their family and themselves.

Currently, I work as a strategic account manager in the electronics industry. This position can be described as the person in the middle trying to do what is best for the company and customers.



Michael Hale

Mike and his wife, Sandie, became members of Grace and Holy Trinity in 2018, and have been active in the ministry of the church ever since. Mike sees great potential for the future of the parish, and is grateful to be considered for the Vestry in 2026. He is anxious to be an active participant in that future!

Mike grew up in East Tennessee, and has a marketing degree from the University of Tennessee. He and Sandie moved their family to Richmond 30 years ago, and fell in love with life in Virginia. Mike's career was spent in the food service and wine industries until his retirement in March, 2023.

Since becoming a member of GHTC, Mike has been involved in several areas of ministry. He was elected to serve on the Vestry in 2021, where he chaired the nominating committee in January of 2024. He has also served for the past two years as an evaluator for the GHTC Outreach Grant applications.

In addition, Mike serves as an usher at the 10:30 a.m. Sunday worship services. As the music ministry at Grace and Holy Trinity is especially important to Mike, he has also enjoyed opportunities to help as needed with logistics for the Concert Series. His involvement with the Hospitality

Committee since the fall of 2022 has proven to be one of his most active roles at GHTC. He enjoys attending the Men's Group coffee hours and the Adult Forum classes.

Mike is also a very proud dad and granddaddy, and he and Sandie enjoy spending time with their family. Their son, Jonathan, and his wife, Carolyn, live in Lynchburg, and their daughter, Sarah, and her husband, Chris, live in Mechanicsville with their three children, Emma, George, and Lydia.



Terry Hathaway

Teresa "Terry" Hathaway and her husband, Mark, became members of Grace and Holy Trinity in 1994 finding a church family that nurtured their faith, offered meaningful worship, and was committed to community outreach.

Terry has served the parish in several leadership and ministry roles, including board member and president of the GHTC Child Care Center, Children and Youth Formation teacher, and Acting Coordinator for Children and Youth Formation during a leadership transition. She has also served as a Vestry member, on the Ministry Architects' Renovation Team, and on the search committee for the Director of Christian Formation. Terry co-chairs the Caroling in the Park and Christmas Market Committee, serves on the Missions and Outreach Committee, and as a lay reader at the 8:00 a.m. Sunday worship service. She holds B.A. and M.A. degrees. Terry retired in 2023 from a career in education that began as a Peace Corps volunteer and included service in teaching and administration.



Alexander Macaulay

Alexander Macaulay, along with his wife Ann, daughter Alexa, and son Thomas, joined Grace and Holy Trinity after the pandemic. Alexander has served as a lay reader; Ann has volunteered for the Red Door Ministry; and Thomas has served as an Acolyte.

Alexander was baptized and confirmed at St. Stephen's Episcopal Church in Richmond. He graduated from St. Christopher's School, Wesleyan University (Middletown, CT), and the University of Virginia School of Law. He is employed by Macaulay Satterlund & Sessa PC, a small downtown law firm that focuses on government relations, health care, and real estate. (*Continues on next page*)

Alexander volunteers with Boy Scout Troop 400 and Big Brothers Big Sisters of Richmond and serves on the boards of the American Civil War Museum and the 500-Year Forest Foundation. He previously served on the Vestry of St. Paul's Episcopal Church.

Alexander enjoys GHTC's family atmosphere and the effort that everyone makes to meet each other and collectively work for the betterment of the church. He is also grateful for GHTC's clergy, staff, liturgy, and, most of all, its music.



Ronald May

Ronald May, Sr. was raised in Los Angeles, California with his family from elementary through high school. They attended Christ the Good Shepherd Episcopal Church where they were baptized and became acolytes. After graduation Ronald enlisted in the Marine Corps. Upon his return, he enrolled in college, got his degree, and started teaching high school math and music. Ronald met his wife in 1991 and in 1992 they were married. In 1994 Ronald took a job with the Richmond Police Department as a Police Officer and the family moved to Richmond. They both have three children. After 31 years as a Police Officer, Ronald retired in February of 2025. Ronald is a trumpet player and has played with the Richmond Concert Band for 14 years, and has been a Band Board Member for 9 years. Presently Ronald, substitute teaches math and music in the Chesterfield County School System.



Glenn Moore

Glenn joined the Church in 1977. He and his wife, Connie, have three children, all of whom were baptized and confirmed at Grace and Holy Trinity. Within a year after joining the Church, Glenn began service on the Board of Directors of a Child Care Center closely affiliated with the Church. Glenn also served as president of the Child Care Center.

Glenn has been a Sunday School teacher and once served as head of the Sunday School. He served three terms on the Vestry in the 1980s, 1990s, and from 2019 to 2022. During his terms on the Vestry in the 1990s, he served as junior and senior warden. Glenn has also been a CARITAS volunteer and has served as an usher. He currently serves as a breakfast volunteer, usher, and spokesperson for Circles RVA.

Glenn has worked in the private practice of law since 1978. He served on the Board and as a coach for the West Richmond Little League. Glenn has also served on the Board of Westminster Canterbury Foundation.



Andrew Peacock

Andrew is a lifelong Anglican and Episcopalian. He grew up and was confirmed in the Church of England. He moved to the United States in 1984 to pursue research in polymer chemistry. He met and married his wife, Shavon, while working at Florida State University. His professional career centered around polymer research and product development with Exxon Chemical and Tredegar Film Products.

He joined Grace and Holy Trinity in 2005. He is a regular attendee at the 8:00 a.m. Sunday worship service, at which he has been a lay reader since 2007. He currently co-leads the Red Door

Ministry, where he has volunteered since his retirement in 2015. He was on the vestry from 2016 to 2019, during which time he was Junior and then Senior Warden. He was a long term member of the Property Committee, which he chaired for two years. Outside church, he volunteers weekly with Habitat for Humanity.



Bill Perkins

A long-lapsed Presbyterian, Bill was received into the fellowship of this Communion in 1995. Bill and Nancy were married at GHTC in 1985. Nancy and Bill's children Kathleen, Graham, and Colson were baptized and raised by Grace and Holy Trinity, from sheep to acolytes and lectors.

Bill studied the Bible with the best and brightest Sunday school classes of the nineties. He has supported GHTC's outreach ministries from the days of the CSR committees, CARITAS, and Habitat, to present-day Red Door Friday lunch and clothing services. Bill is a greeter and usher. He has served as a vestry member and warden. Bill has represented Grace and Holy Trinity in Region X and as lay delegate and alternate to the Diocesan Council.

Bill is enjoying his *jubilacion* (Spanish nails it) and has been blessed to read, travel, and spend more time on the beach.



Courtney Scottow

Courtney Scottow is a lifetime member of Grace and Holy Trinity and is grateful to be part of a church community that has shaped her faith across generations. She and her husband, Garrett Scottow, have two children, Emily and James, who are active in Sunday School and the Children's Choir, while Garrett serves on the Property Committee. Her parents, Bev and Mike MacDowell, and sister's family, Meredith and Andrew Leffler, are also current members of the church.

Courtney works at Altria with experience in both Marketing and IT, and holds a B.S. in Systems Engineering from the University of Virginia, and an MBA from the University of Richmond. She is a member and soloist in the Adult Choir and currently serves on the Music and Stewardship Committees. She is also a member of the board of a local non-profit, Richmond Area Moms of Multiples, supporting families of multiples. Previously, Courtney served on the Children's Formation Committee and the Priest-in-Charge Search Committee. If elected, Courtney is looking forward to the opportunity to serve her church committee further on the Vestry.

Annual Parish Meeting, Worship & Reception Information

The Annual Parish Meeting will be held on February 8th, at 9:00 a.m. in the Church. Printed copies of the Annual Report and agenda will be available at the meeting and online at ghtc.org/publications. Paper ballots and pencils will be included with the printed 2025 Annual Report booklet. There will be no Parish Breakfast, worship services are regularly scheduled, and a cake and punch reception will follow the 10:30 a.m. service in the Parish Hall. *If you have questions about participating in the meeting and Vestry election, please contact Parish Administrator Lauren Frazier through ghtc.org/contact or by calling (804) 359-5628 x23.*

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GHTC Staff: Name, <i>Title</i>	Ministry Focus	Phone Ext.
The Rev. Brent A. Melton, <i>Priest-in-Charge</i>	Admin. Liturgy Formation	Ext. 17
The Rev. Marissa Sotos, <i>Assistant Priest</i>	Outreach Communications Liturgy	Ext. 16
The Rev. Steve Pace, <i>Deacon</i>	Outreach Pastoral Care	Ext. 12
The Rev. Russ Kerr, <i>Campus Minister</i>	Pace Center Student Engagement Coordinator	
The Rev. Jenny Montgomery, <i>Priest Associate</i>	Worship Parish Life	
Luke Brennan, <i>Assistant Choirmaster & Organist</i>	Youth Instrumental Ensemble Choir	Ext. 21
Tyler Brady, <i>Communications Associate</i>	Communications Social Media Printing	Ext. 25
Dr. Elizabeth Melcher Davis, <i>Choirmaster & Organist</i>	Music Choir Liturgy	Ext. 18
Lauren Frazier, <i>Parish Administrator</i>	Property Admin. Pastoral & Clergy Support	Ext. 23
Barbara Hobson-Simpson, <i>Receptionist</i>	Doors Phones Welcome	Ext. 10
Madeleine Preston, <i>Director of Formation</i>	Children & Youth Formation Newcomers	Ext. 15
Kathy Schultheis, <i>Financial Administrator</i>	Admin. Expenses Stewardship Realm	Ext. 14
Abigail Stinnett, <i>Children's Choir Director</i>	Children's Choir	

Current Vestry

Chuck Bleick, *Senior Warden*

Lisa Dawson, *Junior Warden*

Thomas Bradshaw, Jane Carlson, Judy Carlson,
Maurice Cole, Susan Hankins, Marshall Morton,
Mason New, Chase Peak, Brad Sauer, Nick Sollog,
Suzanne Williams & Kathy Wommack

Grace & Holy Trinity Church

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ghtc.org